



A commercial construction plan review and permit fee incentive is available through the Adaptive Reuse Program, which provides assistance to small businesses renovating existing buildings for new uses. Complete this application to determine eligibility and submit it to the Planning & Development Department, Office of Customer Advocacy (OCA), Phoenix City Hall, 200 West Washington Street, 2nd Floor, Phoenix, Arizona 85003. For more information regarding Adaptive Reuse incentives please contact (602) 534-7344.

Up to \$7,000 in fee incentives may be used to offset the cost of plan review/permit fees for eligible Adaptive Reuse projects. This application must be submitted to staff and approved *prior* to each plan submittal or permit issuance to determine eligibility and availability of funds.

Adaptive Reuse Fee Incentives may be applied to Fire Plan Review and Permits (originating from an FPPD), in addition to those identified in the Planning and Development Department Fee Schedule, Phoenix City Code, Appendix A.2, available online at:

<http://www.codepublishing.com/AZ/Phoenix/>

Incentives **are not available** to offset fees assessed by other Departments, such as Development Occupational Fees (DOF), Water Resource Acquisition (WRA), water tap, and meter fees.

Property Data

Submittal Type: _____
(i.e. civil, construction plans, building permit, etc.)

Address: _____

Building Square Feet: _____ Year Built _____

Previous Use: _____

Proposed Use: _____

Contact Information

Applicant Name: _____

Signature: _____

Telephone: _____

Fax: _____

Email: _____

For more information or for a copy of this publication in an alternate format, contact Planning & Development at 602-262-7811 voice or TTY use 7-1-1.

-----Staff Use Only-----

Adaptive Reuse Incentive: Approved ☐ Denied ☐ Submittal Date: _____

Permit Number _____ Project Number _____

Staff: _____ Date: _____

Remaining Fee Incentives: _____

Incentives may be applied to the following Fee Code(s): _____

Comments: _____
