



Select One: 1st Review 2nd Review Revision Extension Over the Counter (Complete 2nd Page)

Date: _____ KIVA # _____ Plan # _____

Project Name: _____

Project Address: _____

Building S.F.: _____ Building# _____ Floor(s) _____ Suite/Space# _____

Description of Work: (include number of gates, stub-outs, devices, heads, etc.)

I am the owner (or an authorized agent acting on behalf of the owner) of the property at the address listed on this application.

Applicant Signature: _____ **Print Name:** _____

Applicant Phone: _____ Email: _____

Contact Information: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Contact Person: _____

Phone: _____ Fax: _____ Email: _____

Contractor Business Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Contact Person: _____

Phone: _____ Fax: _____ Email: _____

Local Business (Phoenix PLT) #: _____ Business Cert. #: F171 _____

State Tax #: _____ State License Class and Number (ROC): _____

Developer/Owner/Business Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Contact Person: _____

Phone: _____ Fax: _____ Email: _____

-----Staff Use Only-----

Date: _____ Initials: _____ Fee: _____

An applicant may receive a clarification from the city of its interpretation or application of a statute, ordinance, code or authorized substantive policy statement. To request clarification or to obtain further information on the application process and applicable review time frames, please call 602-262-7811, TTY use 7-1-1 or visit our website at <https://www.phoenix.gov/pdd/licensing-time-frames>.

Over the Counter Permits Only

*** These permits can be issued on-line at <https://apps-secure.phoenix.gov/PDD> ***

Underground Fireline Stub-out (F801)

Permit Fee: \$300 per stub-out

Fire Dept. Certification: FPHY

Only for underground fireline stub-outs installed for the connection of automatic sprinkler systems. Stub-outs shall not extend more than 10 feet outside of the building; shall not extend more than six inches above finished floor and shall not have more than one 90-degree bends. Flushing of stub-outs is required prior to installation of the sprinkler.

Number of stub-outs: _____ x \$300 = \$ _____

Fire Alarm System Modification (F802)

Permit Fee: \$300

Fire Dept. Certification: FPFA

For fire alarm modifications of 1-5 devices with programming only. Number of devices: _____

Fire Alarm System Modification (F802)

Permit Fee: \$150

Fire Dept. Certification: FPFA

No device installation fire alarm modifications requiring inspection of programming only – change of monitoring company.

Special Egress Control Device (F805)

Permit Fee: \$300 per floor

ROC Approved Contractor

Tie-in to fire alarm panel only. Number of floors: _____ x \$300 = \$ _____

*Emergency Access and Delayed Access require plan review submittal.

Automatic Sprinkler System Modification (F809)

Permit Fee: \$225

Fire Dept. Certification: FPAS

Sprinkler modification of 1-20 sprinkler heads. With Hard Lid or Flex Head*, add 1 hour (\$150.00) to permit fee.

Number of heads: _____ With Hard Lid: Yes No With Flex Heads: Yes No

*Flex heads are only applicable when the equivalent length of the flex head used is 28 feet or less or the facility is going from a higher hazard density to light hazard or has a fire pump.

Fire Alarm Dialer (F875)

Permit Fee: \$300

Fire Dept. Certification: FPFA

Install supervising off-premises fire alarm transmitters (dialers). Maximum of 8 devices plus the control panel. Copy of the dialer cut sheet and battery calculations is to be provided to the field inspector.

Type of Dialer: _____

All installations are subject to field inspection approval. Complex changes or installations may require plans and calculations to be submitted for plan review (to be determined by field inspector).