



State Law A.R.S. § 9-835(I) allows an applicant and the City to mutually agree to extend the Substantive Review Time Frame and the Overall Time Frame of a licensing or permitting process by up to 50% of the Overall Time Frame. This document is a voluntary agreement designed to allow flexibility in the licensing process and to avoid unnecessary delays, cost and/or denial of applications due to unforeseen or unavoidable circumstances.

Project Name: _____ Site Address: _____

Plan Review or Case Number: _____

Reason for Extension Request: _____

I agree to the amended time frame listed below. I understand this is a one-time extension of my application and the application may be denied if not in compliance at the expiration of the Amended Time Remaining.

Applicant Signature: _____ Date: _____

Print Name: _____ Title: _____

Phone: _____ Fax: _____ Email: _____

----- **Staff Use Only** -----

Amendment of Licensing Time Frame*

A. Original Overall Time Frame: _____

B. Amended Overall Time Frame (A x 1.5) = _____

*All times are given in calendar days.

Time Frame Extension: Approved Denied 3rd Review Fee Code: _____ Fee Amount: _____

Staff Signature: _____ Date: _____

Print Name: _____ Phone: _____