

City CONNECTION

November 4, 2015

A Weekly Publication for City of Phoenix Employees

Deadline to sign up for 2016 benefits is almost here!

Open enrollment for employee benefits ends this Friday, November 6 at 5:00 p.m.

Use eCHRIS Self-Service to change your medical plan, dental plan, buy-up vision coverage, legal insurance, your optional life insurance amount, to add or remove dependents from your coverage, or to enroll in Flexrap for 2016.

Benefits Guides for 2016 went to every employee's mailing address in eCHRIS in early October and the guide is available [online here](#). Open Enrollment Clinics with flu shots, biometric screenings, and assistance with your 2016 benefit choices are held every day during Open Enrollment. There are two more open enrollment clinics available for employees:

- November 5: Sky Harbor Terminal 2, Level 2, Paab Conference Room from 8 a.m. to 4 p.m.
- November 6: Personnel Building 135 N. 2nd Avenue, from 8 a.m. to 4 p.m.

Please be aware that the Cigna and BlueCross/BlueShield HMO provider networks are changing on January 1, 2016 and maintenance medications will be covered only when filled using Home Delivery.

If you have questions, contact the benefits office at 602-262-4777 or benefits.questions@phoenix.gov

FMLA eligibility period changing

Effective **January 1, 2016**, the City of Phoenix's Family Medical Leave Policy for City Employees will be revised to adopt a "rolling 12-month entitlement period" measured backward from the date an employee uses leave under the Family Medical Leave Act [FMLA]. For more information, read [this letter](#) explaining the changes to the FMLA eligibility period.

Roadwork around Terminal 3

Visiting the airport this weekend? Drivers should be aware that beginning Saturday, November 7, through Monday, November 9, at 5 a.m., there will be additional lane closures around Terminal 3 for the Terminal Modernization Program. Some of the improvements include:

- Consolidated security checkpoint
- Additional ticket counters
- Additional baggage processing capacity
- Additional baggage claim carousels
- New and expanded food concessions and retail
- Additional gates as needed
- Expanded curb for drop-off and pickup

Check out the project, including pictures, [here](#).

Closures will impact drivers entering from the west and heading eastbound on Sky Harbor Boulevard.



Drivers using Terminals 3 and 4 are advised to enter the airport from the east to avoid the roadway restrictions on Sky Harbor Boulevard and to give themselves a little extra time.

For those planning to pick up and drop off travelers, a handy alternative to driving into the airport is to use the 44th Street and Washington PHX Sky Train® Station. The 44th Street Station offers a quick ride on the free, PHX Sky Train to Terminal 3. Drivers can wait for their party in the free cellphone lot adjacent to the station. For additional information, visit skyharbor.com.

Feeling the flu?

It's that time of year and no doubt you or someone in your office is feeling sick. While everyone appreciates the desire for employees to work through it, sometimes it is best for everyone if a sick employee avoids coming to work. So when not feeling well, consider staying home to prevent the spread of germs to others. Visit InsidePHX to read more about [A.R. 2.30](#).



If you have any questions, please see your office HR Representative.

Phoenix Hispanic Network professional development brown bag

PHN is holding its first professional development brown bag focused on career development. Discussion topics will include career goals and strategies along with the city of Phoenix hiring and promoting process. Bring your lunch and receive training credit for attending (eChris course number **PHNBB**).

Details: Thursday, November 5, from noon to 1 p.m. in Phoenix City Hall Assembly Rooms A & B.

Phoenix Green Team presents Reimagine Phoenix: What is it and why is it important?

In the near future, city employees will be asked to help contribute to achieving a goal of 60% waste diversion at city facilities. Attend this green bag and learn all you can about reducing, reusing, recycling, reconsidering and reimagining a more sustainable Phoenix. Be ready to be a part of achieving waste diversion goals to celebrate America Recycles Day on November 15. Bring your lunch and earn triple diversity training credits under the city's Equal Opportunity Plan. Your attendance will count toward your departmental goals. Guest Speaker: Terry Gellenbeck, Diversion & Disposal Division, Public Works Department. Gellenbeck has more than 25 years of experience in municipal recycling programs and can answer questions including:

- What is Reimagine Phoenix?
- What is 40% by 2020?
- What does this mean for me at work or at home?

Details: Tuesday, November 10 from noon to 1 p.m. in Calvin Goode Building, 10 East Conference Room.

Active Workstations unveiled at Phoenix public libraries



Burn off a few extra calories by using an Active Workstation at a FitPHX Energy Zone near you. Active Workstations include a treadmill with a desk and computer that library customers can use to surf, or in this case, walk the internet. Active Workstations are available at:

- Harmon Library, 1325 S. 5th Ave.
- Palo Verde Library, 4402 N. 51st Ave.
- Yucca Library, 5648 N. 15th Ave.

Fit PHX Energy Zones are a joint program of the citywide healthy-living Fit PHX initiative, Mayo Clinic-ASU Obesity Solutions, the Maricopa County Department of Public Health and Phoenix Public Libraries. For more information, visit FitPHX.

City Connection is published every week for city employees by the Communications Office, 12th floor, Phoenix City Hall, 200 W. Washington St., Phoenix, AZ 85003. For more information about the publication or to submit story ideas, email contactus@phoenix.gov.