

PHX CONNECT

The Weekly Connection Newsletter for City of Phoenix Employees • December 18, 2019

Last-Minute Push for Donations

City Manager Ed Zuercher wants you to join the employee canned food drive so much, he has “gone festive!” Each year, city employees take part in a canned food collection drive to help St. Mary’s Food Bank. This collection leads up to the annual Employee Holiday Reception, which is tomorrow. As usual, a friendly competition has been set up between our State Universities:

- ◆ **UArizona:** Canned protein (chicken, tuna, spam)
- ◆ **ASU:** Canned vegetables (low/no sodium preferred)
- ◆ **GCU:** Dry or canned beans (low sodium preferred)
- ◆ **NAU:** Canned fruit (no sugar added preferred)

For each item donated, your school gets one point. The points add up for bragging rights for the next 12 months!

You can drop off items starting at 7:30 a.m. in either the City Hall Atrium by the employee entrance or inside the Calvin C. Goode Building on the 1st floor. You can also bring them to the reception, which is happening between 1 :30- 3 p.m. in the Atrium of City Hall.

On behalf of the City Manager and city leadership, thank you for participating and helping those in need during the holiday season.



For details about tomorrow’s Employee Holiday Reception, see page 5 of this newsletter!

Classes Starting Soon

Reminder: the city of Phoenix is working with the Phoenix College Business



Department to offer a unique opportunity for city employees by offering classes. Even better, Phoenix College is bringing the classes directly to you, right after business hours, in the Calvin C. Goode building.

This opportunity is only for city of Phoenix employees, and is focused on your success. The classes are eligible for tuition reimbursement. These are 8-week hybrid classes held one night a week after work (Math and English classes being offered are 12 week classes) with the rest of the work being done online. 100% online classes are offered as well.

[View all the available classes!](#)

The goal: Employees will be able to receive an Associate in Applied Science Degree in General Business, Accounting, Management, Organizational Leadership, Administrative Professional and more.

Registration is happening now as most classes start the week of January 13.

Season's Greetings



After a year of making hundreds of videos about our city's departments, the [the PHXTV crew](#) has made one about themselves—and it's full of holiday cheer!

CSFD Awards



This year's Community Service Fund Drive (CSFD) was a success. While final numbers are being totaled, a recognition event recently took place to say thanks:

CSFD Shining Star Awards:

- ◆ Melissa Zaragoza, Finance
- ◆ Jessica Paez, Human Services
- ◆ Nancy Paz, Public Works
- ◆ Diana Figueroa, Human Services
- ◆ Alyssa Villarreal, Planning and Development
- ◆ Benjamin Martinez, City Clerk

Department Award Winners:

- ◆ Mayor's Office
- ◆ City Clerk's Office
- ◆ Human Resources
- ◆ Human Services
- ◆ Fire Department

Individual Award Winners:

- ◆ Annisa Flores, Public Works
- ◆ Koy Mangan, Parks and Recreation

Join the **Conversation**



City of Phoenix AZ

Job of the Week

Featured Listing: Help Desk Technician (User Support Specialist): \$21.02 - \$30.90/hour—vacancies in Police, IT and Aviation (this list will also be used to fill vacancies in any department for the next 4-6 months).

“The city is seeking energetic and customer service-driven individuals with a thirst for knowledge and a passion for technology. The position provides first line end user technical support for all desktop, software and all other computer-related hardware peripherals. Support includes troubleshooting Windows operating systems and related hardware and software; creation of trouble tickets and escalation to second-level support as needed. Requires experience in computer operations, production control or tech support for computer users. Apply by Jan. 2, 2020.”

Each Monday, the city posts jobs available for current employees to consider.

[Check out the latest job openings here.](#)

[Check out the entire job database here.](#)

Contract Academy

AGTS Contract Management Academy will be conducting a training session designed for Procurement Officers and city staff involved in the day-to-day management of contracts.



Details:

- January 7 - 9, 2020
- 8:30 a.m. to 12:30 p.m.
- Calvin C. Goode Building, Arcadia (basement) Training Room

Interested employees need to complete the online [registration form](#) and the [In-County Registration form](#).

Note: Once employees have obtained approval from their department head or designee on the In-County Registration form, they need to send it to Jacquelyn Sims-Mundine in the Human Resources Department, Organizational Development. Questions?

E-mail [Jacquelyn Sims-Mundine](mailto:Jacquelyn.Sims-Mundine) or call 602-262-7562.

Movie Tonight



The Phoenix LGBTQ Employee Alliance is welcoming everyone to watch a screening of “United in Anger: A History of Act Up.” The film, by Jim Hubbard, combines archival footage that puts the viewer on the ground with the activists and insightful interviews from the ACT UP Oral History Project to explore ACT UP from a grassroots perspective. **Details:**

- ◆ Wednesday, Dec. 18 (tonight)
- ◆ 6:30 p.m.
- ◆ Burton Barr Central Library
- ◆ Sign up through eCHRIS: Course: **GAYFILM**, Session: **0011**

Leave Donations

The following employees are accepting leave donations. Use eChris to make your donation:

- ◆ Nellie Anderson, police com op*radio/911, Police
- ◆ Kimberly Fletcher, account II - fiscal, Police

401a Code Conversion - Moving Locations on Your Pay Stub

City of Phoenix 200 W Washington St, 5th Floor Phoenix, AZ 85003		Pay Group: GC-General City Employees Pay Range Date: 08/26/2019 Pay End Date: 09/08/2019	Business Unit: CHRS Advice #: 0000001291232 Advice Date: 09/13/2019		
TAX DATA: Federal AZ State		Martial Status: Single N/A			
Address: Phoenix AZ 85003		AZ % of Gross: 3.600			
HOURS AND EARNINGS					
Description	Rate	Hours	YTD		
Regular Hours Paid	80.00	2,528.00	15,210.00		
Productivity Enhancement - 007	0.00	2,040.00	390.00		
One-Time Payment Unit 007 FT	0.00	0.00	0.00		
TOTAL:	80.00	3,568.00	15,600.00		
TAXES					
Description	Current	YTD	Description	Current	YTD
Fed Withholding	30.04	1,245.92	Fed MED/E	30.04	596.08
Fed MED/E	128.04	2,852.16	Fed OASDI	62.64	1,245.92
AZ Withholding	62.64	1,245.92			
TOTAL:	220.72	5,344.00	TOTAL:	220.72	5,344.00
BEFORE-TAX DEDUCTIONS					
Description	Current	YTD	Description	Current	YTD
PHS-Sovereign Choice Health Plan	45.49	777.00	PHS-Sovereign Choice Health Plan	77.00	2,022.22
407 DC P Employer Percentage	216.48	4,286.12	Covered Parking Public Works	47.00	423.00
Health Equity HSA	50.00	968.00	407 Loan Pay Back	247.00	4,716.48
GC Rate - COPERS Tier 1	114.00	2,268.00	Community Service Fund Drive	0.00	100.00
			COPERA	0.00	0.00
TOTAL:	425.97	8,299.12	TOTAL:	367.00	5,418.70
AFTER-TAX DEDUCTIONS					
Description	Current	YTD	Description	Current	YTD
PHS-Sovereign Choice Health Plan	45.49	777.00	PHS-Sovereign Choice Health Plan	77.00	2,022.22
407 DC P Employer Percentage	216.48	4,286.12	Health Equity HSA	6.00	240.00
Health Equity HSA	50.00	968.00	Basic Life Insurance Coverage*	1.00	7.65
GC Rate - COPERS Tier 1	114.00	2,268.00	Basic Life Insurance Coverage*	1.00	7.65
			Occupational Life ADD	0.47	0.00
			GC Rate - COPERS Tier 1	779.62	15,036.45
			Health Equity HSA	0.00	750.00
			Post Employment Health Plan II	0.00	1,200.00
			PHS Group Core Life 007	134.47	4,468.97
TOTAL:	425.97	8,299.12	TOTAL:	367.00	5,418.70
TOTAL GROSS					
Current	2,164.80	1,748.10	TOTAL TAXES	220.72	1,180.87
YTD	42,480.00	34,465.00	TOTAL DEDUCTIONS	1,140.33	23,427.21
NET PAY DISTRIBUTION					
Year-To-Date	PAID TIME OFF	SICK LEAVE			
Final Balance	15.10	41.00			
Earned	175.000	40.000			
Change	0.000	0.000			
Taxes	149.750	83.250			
Advs	0.000	0.000			
Adjustments	0.000	0.000			
Final Balance	49.400	47.750			

Starting with your first paycheck in 2020, you will notice a more accurate method to distinguish the 401a employer contribution. It will soon be labeled as a benefit as opposed to earnings, as it is currently reflected today on paystubs.

The 401a employer contribution, commonly referred to as “fringe”, is being converted from an earnings code to a benefits plan code. It will be moved from the Hours and Earnings section of the paystub to the Employer Paid Benefits section and labeled as an Employer Contribution.

This change has no other effect on your paycheck. The change is scheduled to occur with the first paycheck in January 2020. For any questions, [email the Benefits Office](mailto:benefits@cityofphoenix.gov) or call 262-4777.

Looking to Save More?

January is a great time to review your 457(b) account to see if you’re on the right track! New IRS rules have increased contribution limits in 2020 for the 457(b) Plan. The new annual limit will be up \$500 to a total of \$19,500. If you are 50 years old or over, you can also increase your annual contribution by \$500 for a total of \$6,500. You may increase your 457(b) contributions by [logging into your account](#) or calling Nationwide’s customer service at 1-800-891-4749.

Tax Training

If you participate in procurement with the city (contract owner/managers, shoppers, buyers, approvers, etc.), then you are encouraged to sign up to attend a tax training. The class is designed to help procurement staff better understand that tax plays an important part in their procurement activities, that it is ok to question anything that doesn’t seem right, and who to go to with those questions.

More eyes on invoices helps the city avoid paying excess tax. Overpayment of taxes causes less funding for positions, tools to do our jobs, and pensions. Incorrect tax codes in our system can lead to system errors, causing more time to be spent handling an invoice, shopping cart, purchase order or contract.

There are several class options. Log into eCHRIS and click on “learning”. Search by course number **TAX101** and complete the steps to enroll.

Ready to Retire?



Did you know the city of Phoenix Benefits Office offers an intensive, all-day class for employees who are nearing retirement? There are two versions of the Retirement Masterclass:

- ◆ Those 3-5 years out from retirement
- ◆ Those 1-2 years out from retirement

Learn valuable information about pension calculation; what benefits are available to you in retirement; tips on budgeting, planning for retirement spending and how to take full advantage of your deferred compensation accounts. You can even learn what to know before filing for Social Security!

If retirement is getting close for you, [register for a Retirement Masterclass in 2020](#). Just click on the link to "Register for an upcoming workshop".

Happy Holidays

Best wishes during this holiday season. The PHXConnect is taking a couple of weeks off. The next scheduled issue will be published Wednesday, Jan. 5.



MAYOR KATE GALLEGU, THE CITY COUNCIL
AND CITY MANAGER ED ZUERCHER
INVITE YOU TO

DECK THE CITY HALL!

2019 Employee Holiday Reception

Thursday, December 19

1:30 - 3 p.m.

City Hall Atrium

Cookies

Prizes

Entertainment

**AND
MORE!**



New Event!
Gingerbread House Competition



Canned Food Drive Competition



Show your AZ school spirit for a good cause! (1 Can = 1 Point)

All donations will go to St. Mary's Food Bank.

Drop-Off Locations:

PCH Atrium & Calvin Goode 1st Floor

Drop-Off Dates/Times:

Dec. 16-18: 7:30 - 8:30 a.m.

Dec. 19: 7:30 a.m. - 3 p.m.

UNIVERSITY OF ARIZONA
Canned Protein (chicken, tuna, spam)

ARIZONA STATE UNIVERSITY
Canned Vegetables (low/no sodium)

GRAND CANYON UNIVERSITY
Dry or Canned Beans (low sodium)

NORTHERN ARIZONA UNIVERSITY
Canned Fruit (no sugar added)





The Maricopa County Air Quality Department is asking Maricopa County residents to **"Burn Cleaner, Burn Better"** and help improve our air quality.

Use electric or natural gas fireplaces, or retrofit your fireplace with an air pollution reduction device.

100%
Smoke
Reduction



Electric

99%
Smoke
Reduction



Natural
Gas

70%
Smoke
Reduction



Fireplace
Retrofit

Did
You
Know?

An estimated 70% of smoke from chimneys can reenter your home and/or your neighbor's home.

(EPA)

On a No Burn Day, burning wood in fireplaces, outdoor fire pits or other wood burning devices is restricted.

Is Today a No Burn Day?



Log on to CleanAirMakeMore.com



Sign up to receive email or text alerts when a No Burn Day is issued. Visit CleanAirMakeMore.com and click **"Make the Commitment."**



Download the free Clean Air Make More mobile app for iPhone and Android » CleanAirMakeMore.com/app



Follow us on Twitter: [@CleanAirMakeMor](https://twitter.com/CleanAirMakeMor)
Like us on Facebook: [@CleanAirMakeMore](https://www.facebook.com/CleanAirMakeMore)
Follow us on Instagram: [@MaricopaCountyCleanAir](https://www.instagram.com/MaricopaCountyCleanAir)



Call the Maricopa County Burn Line at 602-506-6400 for a recorded message in English and Spanish.

CLEANAIRMAKEMORE.COM

