

Getting the COVID-19 Vaccine

Details on the opportunities for city employees to get the COVID-19 vaccine are explained to the right of this article. But many city employees have already received their vaccine. Here's just one testimony of why they chose to get vaccinated:



"As a childcare worker, I got vaccinated to better serve my community safely"

Mariana Aguilar

**Housing
Supportive
Services**



Vaccine: Fact or Fiction

[This is a quick, fun video for city of Phoenix employees](#) about some common questions regarding the COVID-19 vaccine.

Big thanks to Capt. Kenny Overton and the Phoenix Fire Department for their time (and dancing skills)!

COVID-19 News

COVID-19 Vaccine: The COVID-19 vaccine is one of the best ways that we can promote a healthy and safe community. The city is following the [Maricopa County Vaccine Prioritization](#) plan. Employees currently eligible to receive the COVID-19 vaccine at Maricopa County sites, including the city of Phoenix distribution site, are the **Phase 1a** and **Priority Phase 1b** populations only. These include:

- ◆ Healthcare/Emergency Medical Services Staff
- ◆ Law Enforcement/Protective Services Staff
- ◆ K-12 School Staff/Childcare Staff
- ◆ Age 65+



Vaccine Incentive: All city employees are now eligible to receive a **Vaccine Safety Award of \$75** when they submit a completed vaccine card showing the dates of all required doses for the type of vaccine received. COVID-19 vaccines received at a city of Phoenix distribution site or any other location are eligible for the award. All employees who have already received the vaccine, as well as those who receive it through calendar year 2021, are eligible for the award. [More information about this can be found in the latest City Manager podcast](#) where City Manager Ed Zuercher talks to three employees who share why they decided to get the vaccine.

COVID-19 Testing Opportunities: City of Phoenix employees have access to resources like **priority testing**:

- ◆ **City of Phoenix Employee Healthcare Clinic:** COVID-19 live -virus testing for employees, regardless of health plan, is available weekdays 7 a.m. - 5:40 p.m., **by appointment only**. The clinic is located at 1 N. Central Ave. [Employees can schedule an appointment](#) and select "COVID Virus Testing – City of Phoenix." This is a walk-in test site only.
- ◆ **Washington Activity Center (WAC) Test Site:** The Washington Activity Center is open to employees and members of their households. Schedule an appointment by calling 602-534-0693. Testing is available weekdays from 7 a.m. - 3:50 p.m. This is a walk-in test site only.

Vaccine Myth Busters

In order to keep you informed with accurate information about the COVID-19 vaccine, here's some help from Dr. Heather M. Ross, PhD, DNP, professor at ASU and special advisor to Mayor Gallego's office:

MYTH: If I am pregnant or breastfeeding, the COVID vaccine is dangerous for me or my baby.

FACT: There is no current scientific evidence that the available COVID vaccines harm either a pregnant woman or fetus, or pass through breastmilk to a nursing baby.

The CDC reports that based on how mRNA vaccines work, experts believe they are unlikely to pose a specific risk for people who are pregnant, but you should always talk with your doctor.

Face Covering (Mask) Policy

The city of Phoenix requires all employees to wear face coverings (face masks) at all times in common areas. A common area is any location where there could be more than one person present including but not limited to some of the following locations:

- ◆ Elevators
- ◆ Hallways
- ◆ Break Rooms
- ◆ Conference/Meeting Rooms
- ◆ Briefing Areas (inside or outside)



Face coverings will not be required when an employee is alone in an office, alone in a high-wall cubicle (although it is recommended), or alone in a city vehicle, as long as physical distancing of six feet or more can be maintained. Please note, however, that a face covering is required at all times in a low-wall cubicle, (even if you are alone). If an employee is not wearing a mask in a common area, they will be reminded to do so. If an employee refuses to wear a mask, they may be sent home and/or subject to corrective or disciplinary action.

[Click here](#) for additional information.

#MaskUpPHX on Transit



Plan ahead! Wearing a mask on public transit is now mandated by the federal government. Forgot a mask? Pick one up at select public transit centers and libraries. Locations and hours can be found at valleymetro.org/COVID-19.

Vaccine Eligibility

Maricopa County recently expanded COVID-19 vaccine eligibility to individuals 65 and older. As of Feb. 15, individuals 65 and older can begin scheduling appointments at state and county vaccination sites, joining other eligible groups in Phase 1A and Priority Phase 1B of the Maricopa County Vaccine Prioritization plan.

Depending on vaccine supply, employees that are 65 and older are now able to schedule appointments through the city's vaccine distribution site.

Please keep in mind, the city of Phoenix has already identified employees who are in this age group (65-74). Once vaccine supply is confirmed and appointments are available, employees 65 and older will receive an email from HR Safety with instructions on how to register for the COVID-19 vaccine at the city's distribution site.

Please note that current city of Phoenix vaccine efforts are focused on obtaining vaccines for eligible employees; dependents and members of the public will be addressed in later phases.

We know many of you have questions about the vaccine and we want to remind you there is plenty of information on the Employee Health Updates [COVID-19 Vaccine News and Resources site](#).



Calling all city employees who live in Phoenix, the Water Department wants your feedback! Phoenix Water is proposing a water rate increase spread out over a two-year period and we want to hear from you. The rate increase would provide funding for resources needed to invest in repair and replacement of water pipes, treatment plants, pumps, reservoirs and wells that ensure reliable delivery of the city's drinking water.

[Complete our brief survey.](#)

Public Records Resources

The city processes thousands of public records requests each year. Are you familiar with the city's policies and guidance for common PRR questions?

How do customers request records?

AR 1.60 requires all requests for records to be submitted online at phoenix.gov/prr. Staff may submit requests on behalf of customers who are unable to submit requests directly, but records should not be released without a records request.

What's the deadline for producing records?

Records should be produced promptly. If the request will take longer than a few days to produce, communicate with your [department liaison](#) to get clarification or to update the requestor with the expected completion time. Read more [Top 10 Tips and Pitfalls](#).

Are text messages a public record?

A record is anything produced or received by the city that is legally necessary or is connected to transacting public business. Records can be in any format including books, papers, maps, photographs, emails, and text messages.

Read more [Frequently Asked Questions](#).

Are some records confidential?

Yes, some records must be protected from disclosure due to legal protections, privacy concerns, or other best interests of the city. Check out the [Redaction Guide](#) to learn what information should be protected from disclosure.

For more information, check out the new [PRR Overview and Redaction Tutorial Video](#) now available at the [Public Records Request Resource](#) webpage.

Job of the Week

Support Services Aide

\$15.98 - \$23.33/hour

This position performs relatively complex clerical, accounting and inventory work. Support Services Aide must effectively work with multi-line phones while supporting city staff, responding to resident inquiries and contractor e-mails. This position also processes invoices, compiles and orders equipment, and dispenses supplies, tools and materials. The Street Transportation Department has three full-time vacancies, one position is available in the Right-of-Way Management section and two positions are available in the Utility Inspections section.

Each position is responsible for providing essential administrative support in the section while working on a team with other administrative staff.

Requirements: Two years of responsible clerical work experience, which provides the ability to maintain a variety of financial and related records, perform basic mathematical computations, telephone equipment, order and dispense supplies and materials.

[Check out the latest job openings here.](#)

[Check out the entire job database here.](#)

Leave Donations

The following employees are accepting leave donations. Use eCHRIS to make your donation:

- ◆ Francisco Pina, Public Works
- ◆ Enrique Villela, Public Works
- ◆ Jose Gutierrez, Aviation

To see a complete list of all employees currently accepting leave donations, [visit this web page.](#)

Employee Group Engagement



Celebrate Black History Month with the National Forum of Black Public Administrators (NFBPA) Central Arizona Chapter in partnership with ASPTEA at the virtual Celebration of Black Excellence on Thursday, Feb. 18 from 11:30 a.m. to 1 p.m. Featuring special guests Judge Cody Williams and Motivational Speaker Robert Pipkin. This event is free for members

and non-members, registration is required. After your registration has been approved, you will receive instructions for joining the event. [Register here.](#)

Phoenix Hispanic Network Webinar

Becoming the Leader You Are Meant to Be

Feb. 24, 2021 11:30 a.m.

[Register](#) to join the Phoenix Hispanic Network as we interview three field supervisors/superintendents and learn how they got to where they are today, what skills are necessary to become a field supervisor and what advice they would give others for how to reach their goals. In the second half of the webinar, we will interview Deputy City Manager Inger Erickson (she started in the city as a field staffer) and learn about her new role and how she has been navigating the pandemic.



For the Bible Tells Me So Film Discussion

Everyone is invited to watch this award-winning documentary and join the discussion. Here's how film has been described:

Through the experiences of five Christian families, we discover how people of faith handle the realization of having a gay child or family member.

Participants are asked to [watch the film](#) prior to the discussion.

Details:

- ◆ Thursday, Feb. 18
- ◆ Noon—1 p.m.
- ◆ Register in eCHRIS using Course Number: **LGBTQ7**
- ◆ Event link will be sent to you
- ◆ Diversity credit earned with attendance.

Phoenix LGBTQ Employee Alliance Monthly Support Group

- ◆ Friday, Feb. 19
- ◆ Noon—1 p.m.
- ◆ [Meeting Link](#)
- ◆ Meeting Number: 177 360 4115
- ◆ Meeting Password: g7kNypf833a