

AT-HOME COVID-19 TESTS

The federal government is providing free At-Home COVID-19 tests for every household in the U.S., upon request. Here's what you need to know:

- ◆ The COVID-19 home tests will be shipped through the **United States Postal Service**.
- ◆ There is a limit of one order per residential address.
- ◆ One order includes four individual rapid antigen COVID-19 tests.
- ◆ Fill out [USPS At-Home COVID test kit](#) order form, where you will provide your mailing address.
- ◆ The test kits will be shipped for free starting in late January.

COVID-19 LEAVE

In response to the significant increase in COVID the city is providing an additional 40 hours of COVID leave that can be used for:

- ◆ Being a close contact.
- ◆ Testing positive for COVID-19.
- ◆ For childcare closure reasons.

Once all COVID leave is used, an employee will need to use their own leave if required to quarantine again. Visit the city's [COVID-19 Vaccine News and Resources](#) webpage to find a COVID-19 vaccine or booster near you and the [Employee Testing Options](#) webpage for free COVID testing options.

COVID-19 INFORMATION

NEW! The city of Phoenix has updated its mask and quarantine policy for essential workers. In light of new guidance from the Centers for Disease Control and Prevention (CDC), Maricopa County Department of Public Health (MCDPH) has updated quarantine guidance for anyone who is a **close contact**, which includes essential workers like city of Phoenix employees. Please review the Jan. 13 Enterprise email regarding the **New Quarantine and Masking Requirements for Essential Workers**.

According to MCDPH, a close contact is someone who has been "**within six feet** of a person with COVID-19 while infectious for a cumulative total of 15 minutes or more, over a 24-hour period, regardless of whether masks were worn."

The new quarantine guidance eliminates exceptions for essential workers and, instead, creates a quarantine exception for individuals who are up to date on COVID-19 vaccines or have tested positive and recovered from COVID-19 within the last 90 days as long as they remain without symptoms. This new guidance does not apply to sworn Fire department employees that fall under the specific healthcare guidance.



Please review the Jan. 5 Enterprise email regarding Phase2B of the city's [Return to the Workplace \(RTW\) plan](#). Until further notice, telework will continue according to the current terms that were implemented for **Phase 2 of the RTW plan** in June of 2021.

Visit the [Employee Health Updates](#) webpage for complete COVID-19 related information

COVID-19 TESTING OPTIONS

In an effort to help city employees with access to COVID-19 testing, a reminder about the following opportunities. **Details:**

Employee Healthcare Care Clinic

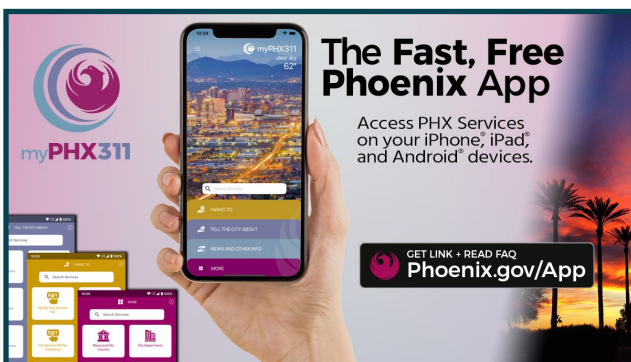
- ◆ Monday - Friday, 7 a.m. – 5:40 p.m., **by appointment only.**
- ◆ Located inside the Banner Urgent Care at 1 N. Central Ave.
- ◆ Parking is available.
- ◆ **Employees can schedule an appointment.**

Phoenix City Hall

- ◆ Available to city employees and members of their household (ages 2 and up) with no symptoms.
- ◆ Testing is available on Wednesdays, **appointments are required.**
- ◆ To schedule a COVID-19 test, call 602-534-0693.
- ◆ Two hours of validated parking is available for employees who don't work downtown.

MYPHX311 APP

Have you downloaded it yet? The city of Phoenix launched its new city services "app," **myPHX311**. It is designed to help residents access essential services faster than ever before. They can pay their city services bill, report a pothole, request a new trash can and much more. The hope is the app will help city workers, too, as it will give us better information from the public about their needs in the community. Visit [Phoenix.gov/APP](https://phoenix.gov/APP).



JOIN THE 2022 UNITY WALK



The 19th Annual Regional Unity Walk, "Unity Walk: Strengthening Connections," is happening through Jan. 31.

Check out this year's [calendar of events](#) for a month full of options located in each one of the participating cities.

Most of the offerings are accessible without going indoors, so it's a safe activity to enjoy as a family outing, date night or even to escape your neighborhood to explore a nearby city.

Learn more about the 2022 Regional Unity Walk in this [video message](#).

HEATREADY PHX

Phoenix's brand-new Office of Heat Response and Mitigation (also known as HeatReady PHX) now has a designated email address and phone line. Please be sure to save the new contact information so you can quickly and easily reach our office for heat- and shade-related questions and projects. **Details:**

- ◆ **Email:** heatreadyphx@phoenix.gov
- ◆ **Phone:** 602-262-1800



FEATURED JOB OF THE WEEK

Management Intern for 2022-23 \$22.54/hour

The City of Phoenix Management Intern Program is a nationally-recognized program that has been training future municipal leaders since 1950. More than 205 former participants have achieved success in all levels of government, as well as in the private sector. If you are interested in a rewarding and challenging public service career, this is an excellent opportunity to work in a world-renowned, award-winning municipal corporation in one of the fastest growing metropolitan areas in the U.S.

*We are in the final stretch for this year's program. **The deadline to apply is Jan. 31.** Please refer friends and family who are interested in serving their community and becoming a member of the city leadership team!*

Our one-year, full-time program is designed to attract, develop, and retain talented individuals with an interest in a local government management career. Interns perform a wide variety of duties, including studying organizational and administrative processes; analyzing statistical and program information; attending City Council meetings and management meetings; and staffing administrative and community committees. Interns serve rotational assignments in the City Manager's Office and selected operational departments. This program gives selected participants the opportunity to observe firsthand the efforts of a large city government working to resolve some of its most pressing issues. Successful participants are highly recruited by departments to fill available city jobs, and many of our top-level executives, including our current City Manager, began their career with the city in this program. Individuals holding a master's degree or those who will have satisfactorily completed all coursework for a master's degree by Monday, June 27 are eligible to apply. City employees are encouraged to apply. Applicants are strongly encouraged to [visit the intern webpage](#) for more information.

For more information about these positions, visit the [city's employment website](#) online or log into eCHRIS. [Check out the latest job openings.](#)

BEHAVIORAL HEALTH SERIES

Here's the **registration link** for the next session in the Mental and Behavioral Health Resource Series.

- ◆ Jan. 26: [Mental Health Awareness for Leaders.](#)
- ◆ Feb. 9: [Resiliency: Bouncing Back after a Setback.](#)
- ◆ Feb. 23: [Using Kindness to Achieve Personal Success and Happiness.](#)

To register for an upcoming webinar and to learn more about each session, please visit the [Mental and Behavioral Health Awareness Series website](#).

If you are unable to attend an event, remember the city offers a number of [wellness programs](#) and support services, including the Employee Assistance Program. You can contact [ComPsych](#) at 602-534-5433 or reach out to your HR liaison for information and resources related to mental and behavioral health for you and your family.



HELP TAKE A SURVEY

The Phoenix Women's Commission (PWC) has developed a short survey and invite all city employees to provide their feedback. The goal is to collect input about topics and issues that impact the community, particularly women issues. The **PWC** plans to take the top five topics from the survey responses and develop webinars for the community throughout 2022. The survey is open through Feb. 10. [Take the survey today!](#)

The PWC provides advocacy, leadership and support on issues facing women of all ages to enhance their quality of life. The commission promotes the participation of women in civic and public affairs and advises the mayor and City Council on women's issues.