

COVID-19 Testing Options for City Employees and Their Household Members

On Wednesday, an enterprise email was sent to all city employees to help everyone better understand the current options for COVID-19 testing. Right now, there are two options for employees and a third option for employees and their household members:

- 1) **Banner Testing Site:** Employees only can receive a free, live-virus, nasal swab test at the Arizona State Fairgrounds. Employees do not need to be enrolled in a city health plan and no symptoms are required. This is a drive-thru testing site off 17th Avenue and McDowell Road. Appointments are required.
- 2) **Antibody Testing:** Employees only are able to schedule a free IgG antibody test. The test is available at the Employee Healthcare Clinic inside the Banner Urgent Care in downtown Phoenix. The test is done through a blood draw. Appointments are required.
- 3) **Live Virus Test for households:** This nasal-swab test is available for employees and their household members. This is a walk-in site at the Washington Activity Center at 2240 W. Citrus Way. Appointments are required.

Please read the enterprise email from Wednesday, July 8 for greater details on all three options.

Weekly Updates



- ◆ **New City Manager Podcasts:**
[Episode #26:](#) City Manager Ed Zuercher updates employees teleworking timeline, the 2020-21 city budget and COVID-19 testing options for city employees and their families.
- ◆ [Employee Updates Webpage](#)
- ◆ [FAQs on Teleworking](#)
- ◆ [Latest Stories in the PHXNewsroom](#)

Teleworking Extended Through Labor Day Weekend:

As mentioned in a recent enterprise message, the city has been closely monitoring an upward swing of COVID-19 cases in our state. Based on public health guidance to continue physical distancing and Governor Doug Ducey's recent Executive Order pausing certain aspects of reopening the state, teleworking and alternative schedules for city employees **will be extended through September 7.**

Right now, roughly 30 percent of the city's workforce is teleworking. This has allowed the city to maximize physical distancing in its facilities, while maintaining essential public services. Some departments may have an operational need for certain employees to work onsite, either full- or part-time. Those employees will be notified by their department.

Eligibility to telework is at the discretion of the department head, not the employee. More information is available in the HR Department's [guidelines for successful teleworking.](#)

Face Coverings While Riding

Bring Your Wallet, Phone, Keys, Metro Card ... and Face Covering

City workers, if you are hopping on the bus or

light rail you need a face covering during your ride.

Forget to bring one? Pick one up at any of the following locations. Plan ahead to slow the COVID-19 spread and remember to #MaskUpPHX.



Public Transit Centers

- ◆ Central Station—downtown Phoenix, Van Buren and Central Avenue
- ◆ Metrocenter – Southside of Metrocenter Mall parking lot
- ◆ Sunnyslope - Third Street and Dunlap Avenue
- ◆ Ed Pastor – Central Avenue and Broadway Road

Libraries

- ◆ Burton Barr
- ◆ Cesar Chavez
- ◆ Desert Sage
- ◆ Harmon
- ◆ Palo Verde
- ◆ Saguaro
- ◆ Yucca

More details about the locations can be found on [ValleyMetro's web page](#).

Job of the Week

Secretary II: \$15.31 - \$20.23/hour.

This position performs skilled secretarial and general clerical work that requires typing, filing, and other related functions. Currently, there's a vacancy in the Human Services Department. This Secretary II position will be assigned to the one of three Family Services Centers to provide a broad range of duties to include, providing administrative support to the Secretary III in a structured setting of a Family Services Center, working in cooperation with a casework unit who provide information and referral, emergency assistance and providing case management services to low-income city of Phoenix residents. **Requires:** Two years of secretarial experience, including training in office productivity software and the use of modern office equipment.

[Check out the latest job openings here.](#)

[Check out the entire job database here.](#)

DID YOU KNOW: The Safety Division has an overall mission to reduce workplace injuries and illness for city of Phoenix employees. Industrial Hygienists evaluate workplace conditions to ensure employees have a safe environment, proper personal protective equipment, and adequate training to confidently perform their tasks. Industrial Hygiene also provides city employees access to a wide variety of programs such as the Safety Shoe Vendor Program and the Prescription Safety Eyeglasses Program to protect employees during their work-related activities.

PHN Webinar: You're Invited

Join the Phoenix Hispanic Network (PHN) for their next webinar: **How Remote Work Can Inspire Innovation and an Interview with City Manager Ed Zuercher**. It is happening on Wednesday, July 15 at 11:30 a.m.

Hear from a Silicon Valley professional on how they handled remote work during the start of the pandemic and what it means to inspire innovation. If you were a PHN member last year, you will receive the registration link soon. If you were not a member last year and wish to attend, [please email PHN](#).

