

The logo for PHX CONNECT features a stylized star on the left composed of four overlapping triangles in shades of blue, green, and purple. To the right of the star, the word "PHX" is written in a dark purple, serif font, with a circular graphic element around the letter 'X'. The word "CONNECT" is written in a large, bold, blue, sans-serif font.

The Weekly Connection Newsletter for City of Phoenix Employees • June 23, 2021

COVID-19 NEWS

Employee COVID-19 Vaccine: It's not too late to get vaccinated! City employees AND their household members can get vaccinated at the city's COVID-19 vaccine dispensing site located at the city of Phoenix Employee Driver Training Academy (EDTA), 3535 S. 35th Ave., south of Lower Buckeye Road. Visit [COVID Vaccine Resources](#) to make an appointment.

COVID-19 Vaccine Safety Award Incentive: All city employees who take the COVID-19 vaccine are encouraged to submit a completed COVID vaccine card to assist the city with reaching its 50% employee vaccination goal. Employees submitting completed vaccine cards with dates of all required doses are eligible to receive a Vaccine Safety Award of \$75. Visit [COVID Safety Awards Procedures](#) for details.

Lost Vaccine Card: If you've misplaced your COVID vaccine card, you may be able to view and print your vaccine record through the [Arizona Department of Health Services](#).

COVID-19 Testing Opportunities:

-Employee Healthcare Clinic, 1 N. Central Ave.
PCR live virus nasal swab tests for employees only, weekdays from 7 a.m. - 5:40 p.m., **by appointment only**. Click on the [Banner Health Clinic Link](#) and select "COVID Virus Testing – City of Phoenix."

-Concentra Phoenix Airport Medical Center, 1818 E. Sky Harbor Circle North, Suite #150.
Free Rapid COVID tests **for employees and their household members** on Tuesdays and Thursdays. To schedule an appointment, have employee ID and call 602-534-0693.



WELCOME BACK UPDATE

As employees continue to transition back to the workplace, the city is closely monitoring the rate of community transmission for COVID-19 while following CDC guidelines. **Effective immediately, face coverings and physical distancing protocols will no longer be required in city facilities for those who are fully vaccinated.**

Those who are not fully vaccinated are still asked to follow these mitigation protocols. It's important to note that **this move is in accordance with CDC guidance and applies to both indoor and outdoor work spaces. This policy change applies to employees, contractors, as well as customers and visitors to city facilities.**

As COVID protocols are lifted, the city remains vigilant in its efforts to ensure the safety of employees and customers. We are using an honor system, and we trust that employees and customers will do the right thing. For more details on revised COVID protocols, see the Employee Notification email sent on June 17.

TELEWORK PROGRAM DEADLINE

The city's new [Telework Program](#) will replace the Temporary Telework Policy that has been in place for most of the pandemic.

Employees who wish to telework should discuss available options suitable for their job functions with their supervisor.

Details about the new Telework Program is outlined in the [Telework Program A.R. 2.131](#). ALL employees who are interested in teleworking in Phase III, and beyond, **MUST** complete a telework application and receive approval prior to the start of Phase III. In order to be considered for ongoing teleworking into Phase III of the Return to Work (RTW) Plan (date to be determined), a **telework application must be submitted to your supervisor no later than Friday June 25.**



As Phoenix temperatures continue to soar, below are a few tips for employees to protect themselves and their families during excessive heat:

- ◆ Stay hydrated, drink water even when you don't feel thirsty! The **"HEAT RELIEF NETWORK"** offers free water and indoor places for residents to cool off. Donations are welcome. Call 602-677-6055 or [visit the website](#) for details.
- ◆ Be mindful of **kids and pets in cars**. Never leave a child or a pet in a parked car even to run a quick errand. Temperatures can reach between 131-172-degrees inside a parked car within minutes.
- ◆ **Protect your Pets** by keeping them hydrated and in the shade. Note that **dogs are not allowed on city hiking trails when the temperature is over 100-degrees**.
- ◆ Watch children at all times, especially around water. For **pool safety**, maintain a self-latching child-resistant gate around residential pools. The city's **Kool Kids Program** provides FREE swim admission to youth at various parks.

For more information on Summer Safety tips, visit the city's website at phoenix.gov/summer.

DROWNING PREVENTION

See how first responders, healthcare professionals and one Phoenix family worked together to save a toddler from a near-fatal drowning incident on the [PHXTV drowning prevention and awareness news conference](#).



LEAVE DONATIONS

The following employee is accepting leave donations. Use eCHRIS to make your donation:

- ◆ Serena Stotts—Police

For a complete list of all employees accepting leave donations, visit the [Leave Donation website](#).

JOB OF THE WEEK

Customer Service Clerk—Public Transit (\$15.31-\$19.28/hour)

This position provides first-line customer service in a fast-paced environment to ensure prompt and efficient service to transit customers. Considerable tact and persuasion are required to work with customers who may be irate or distraught. This Customer Service Clerk position is assigned to the Downtown Central Station and provides transit related information to the public in person & phone, processes sales transactions for bus/rail passes, manages a cash drawer, audits cash & inventory every shift, inventories & manages lost bikes/items, fills large fare media orders and provides coverage to other transit centers as needed.

Requirements: One year of customer service experience helping customers in person, on the phone, using email and performing varied office and clerical tasks. For more information about this position, visit the [city's employment website](#) online or log into eCHRIS.

[Check out the latest job openings](#)

DID YOU KNOW

NEW Gender Identity & Expression Employee Resource Page

The city of Phoenix is excited to announce a new resource webpage where employees can access valuable information regarding the new [Gender Identity & Expression A.R. 2.98](#), the city's designated Gender Transition Liaison, and other notable resources. The city is committed to providing a work environment in which all individuals are treated with respect and dignity and where individuals are provided equal access to programs, facilities, and employment consistent with their gender identity regardless of their gender expression. We invite you to take some time to explore the [Gender Identity & Expression webpage](#) and reach out to the [Gender Transition Liaison](#) with any questions.

PEDESTRIAN SAFETY

There have been lots of changes to the roads around City Hall, especially on **3rd and 5th avenues**. New crossings and traffic signals were installed and most now have push button activation for pedestrians. Pushing the button gives an advantage you might not have known about. Pushing the button will ensure you are given the required time to cross the street safely. This is especially important when crossing wider roads that carry more traffic. **Heads Up!** When you are walking be alert and cross safely. Any time you are on or near a road, be alert and always **Scan the Street for Wheels and Feet**.



PMG APPEALS PROCESS

An update to **Personnel Rule 11: Performance Rating Appeals** introduces **HRD-Letter 2021-001** to establish a formal procedure for PMG appeals.

The updates allow employees to appeal any unsatisfactory performance rating, overall “Not Met” ratings, and individual “Not Met” items, such as job duties, performance goals, and city core values.

Managers and supervisors are invited to attend a live WebEx training event to learn about the Personnel Rule change and the new procedures.

The training will be offered from 2—2:45 p.m., Wednesday, June 30. **Registration in WebEx** is required to receive the link to join the event. Enroll in **eCHRIS** using **Course Code: PR11B8** to receive credit for attending.

Phoenix LGBTQ Employee Alliance will be hosting a monthly virtual support group for Alliance members and city of Phoenix employees. This time will be used to offer support, ideas and resources during this difficult time. Join us for “Lovely Day: The Benefits of Mindfulness” from 5:30—6:30 p.m. on June 24. **Click here to join the meeting** and enter the login information below:

Meeting Number: 177 994 5786 and **Meeting Password:** Pride2021



PRIDE FLAGS ON DISPLAY IN CITY HALL ATRIUM



The Rainbow Pride Flag is generally considered the most recognizable symbol of Pride. But it certainly isn’t the only one. In fact, there are more than 20 LGBTQ+ Pride Flags that represent different identities within the broader queer community.

The Pride Flag display features flags that embody different aspects of the LGBTQ+ community. There are many more iterations of Pride flags that exist, including flags from different countries and states, flags that include relevant symbols, as well as two or more flags that have been combined into one.

Far more than pieces of fabric, these LGBTQ flags tell the story of the individuals they represent—acting as tools of visibility in a society that does

its best to ignore their basic human and civil rights.

So, what does each Pride flag represent? Find out about the meaning of some of the many LGBTQ flags by visiting the Pride Flag Display located in the Phoenix City Hall Atrium from June 14 through July 2.