

Free Day Camps

The free day camp for children of all full- and part-time city of Phoenix employees that started March 23 is still in operation at three of the city's recreation centers:

- ◆ Beuf Community Center, 3435 W. Pinnacle Peak Rd. 602-534-4754
- ◆ Desert West Community Center 6501 W. Virginia Ave., 602-495-3735
- ◆ Eastlake Park Community Center 1549 E. Jefferson St., 602-262-6759

The camp is available for ages 6 - 17, weekdays from 7 a.m. - 7 p.m. Hours may extend to 9 p.m. if coordinated with staff at the facility. Staff at each center are following Centers for Disease Control guidelines and limiting group sizes in accordance with physical distancing standards. To pre-register:

- ◆ Log into [eCHRIS](#), click on "Learning," select "Request Training Enrollment," then search course code "PKSCMP."
- ◆ Take your emailed-receipt from eCHRIS to one of the three centers to complete the registration process.
- ◆ Bring your employee badge and proof of legal guardianship (birth certificate, insurance card, or other paperwork designating the child as a dependent).
- ◆ If you prefer, contact a location by phone to register and send documents by secure e-mail.

This free camp is being provided to ensure the children of city of Phoenix employees are in a safe place when their parent or legal guardian is at work providing important services to residents.

Weekly Updates

STAY UPDATED - STAY INFORMED - STAY SAFE



CORONAVIRUS
CITY SERVICES UPDATE
[PHOENIX.GOV/NEWSROOM](https://phoenix.gov/newsroom)

- ◆ **NEW: APPOINTMENT-ONLY COVID-19 testing for city employees begins Thursday, May 13.** Please see page 2 of this newsletter for details.
- ◆ **NEW: [City Manager Podcast #15](#)** (Premiered 5/12)
- ◆ **NEW: [City Manager Podcast #14](#)** (Premiered 5/8)
- ◆ [Employee Updates Webpage](#)
- ◆ [FAQs on Teleworking](#)
- ◆ [Latest Stories in the PHXNewsroom](#)

Human Resources Launches New Learning Resources Website

The city of Phoenix Human Resources Department has launched a new website for remote learning during the COVID-19 health crisis. The [Learning Resource Library](#) is a collaborative effort by the Human Resources Organizational Development team and department trainers throughout the city to provide access to resources and information, wherever and whenever it's convenient for you.

Learn more about this exciting new resource [in this short video interview](#).

By Appointment Only: COVID-19 Testing for City Employees

Please read the information below about COVID-19 testing available to city employees BY APPOINTMENT ONLY. This was also emailed to all city employees on Tuesday, May 12, in an Enterprise Email:

Beginning Thursday, May 14, the city will be partnering with Banner Health to provide COVID-19 testing to city of Phoenix essential personnel who are working on-site at a city facility or those who may be returning to the workplace and would like to be scheduled for testing. **Appointments are required.** Participation is completely voluntary and is provided at no cost to employees. At this time, this is live virus testing only, not antibody testing. Antibody testing may be available in the future or through another program.

Qualifying individuals include all current full- and part-time employees who are working on-site at a city facility or those who may be returning to the workplace in the future. You do not need to be enrolled in a city health plan and no symptoms are required for testing.

If you meet the above criteria and would like to be tested for COVID-19 please call 1-844-549-1855 to schedule your COVID-19 testing appointment at the Banner Health testing location, located at the Arizona State Fairgrounds, where you will need to enter at the corner of 17th Ave. and McDowell Road.

Appointments are mandatory. Testing is available Monday - Saturday, 9 a.m. – 5 p.m. It is recommended that you schedule your test on the last day of your work week/shift or on your first day off, if possible. Please identify yourself as a city of Phoenix employee **both when scheduling the appointment and arriving at the testing location** for registration. Once your **appointment has been scheduled**, please arrive 15 minutes prior to your scheduled appointment and have with you your city of Phoenix Employee ID and a regular photo ID

There will be no cost to receive testing. A sample will be collected from the inside of your nose with a swab and you can expect the overall testing process to take five to 20 minutes. You will be called with your test results within three to five business days.

After you test, you will be asked to wear a mask in public, at least until you receive your test results. You will still be able to work if scheduled to do so until test results are received. If you do test positive, you should stay home and contact your supervisor or HR liaison immediately so appropriate close contact tracing, notification and cleaning can take place.

Time for testing will be allowed on city time under the same guidelines as for use of the employee clinic: With a supervisor's permission, employees will be able to attend testing appointments during work hours with up to 60 minutes of pay (depending on location and travel time). Employees will enter leave in eCHRIS using leave code **PZ: Dwntrn Emp Hth Care Clnc Vst.**

Please note that no sick leave will be charged to employees for testing appointments unless time away from work exceeds the 60-minute allotment. Employees who are based in facilities on the outskirts of the city should talk to their HR representative if they feel more time will be required to make it to the testing site and back to work. For questions, please contact the HR Connection Center at 602-495-5700.

Should you want to make an appointment with a primary care provider to follow up, you can schedule an appointment at the [**city of Phoenix Employee Health Clinic.**](#)

Be Aware of Guidelines Regarding Political Activity in 2020

The city of Phoenix will be holding a regularly-scheduled Mayor and Council Election on November 3, 2020 to elect a Mayor and Council Members in Districts 1, 3, 5 and 7. The Election will be conducted by Maricopa County as part of the State General Election.

The city's political activity policy allows city employees to privately express their political opinions in city of Phoenix elections. Examples of what the policy allows includes: posting private opinions on personal or nongovernmental social media accounts, displaying yard signs on nongovernmental property, signing nominating petitions, or communicating with another person or group of people regarding city elections when the employee does not do so in an official capacity.

While the policy allows private political expression for city employees, there are still certain restrictions to be aware of. City employees may **NOT**:

- ◆ Use any official city authority or influence for the purpose of interfering with or affecting the results of an election.
- ◆ Participate in the management or affairs of any city candidates' campaign for Mayor of Phoenix or Phoenix City Council including, but not limited to, soliciting or making financial contributions to candidates.
- ◆ Display bumper stickers and posters on city vehicles or display bumper stickers, posters, literature, buttons, or other campaign material on city property or at their individual work sites.
- ◆ Use an official city title or designate employment with the city in political advertisements, endorsements, or speeches.

For more details, please review [A.R. 2.16](#) and discuss the issue with your supervisor if you have any questions.



Light Rail Extension Meeting

Many city employees use public transportation to get to and from work.



Everyone is invited to a virtual meeting about the Capitol/I-10 West Light Rail Extension project May 27 – June 30 at valleymetro.org/capitol.

The meeting will cover route options for the downtown section, potential extension to Desert Sky Mall and transit type options for the main section from the Capitol to 79th Avenue.

Meeting information will be provided in English and Spanish. To request reasonable accommodations, please [email Jesus Chaparro](mailto:jesus.chaparro@valleymetro.org) or call 602-322-4427.

Census Completed?

Have you been counted yet? Completing the Census takes only a few minutes and will greatly help

our community receive federal funding to pay for essential services.

Visit iCount2020.info to fill out the Census questionnaire.



Join the **Conversation**

