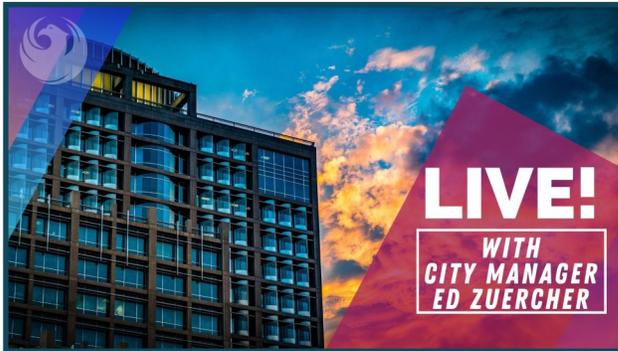


The logo for PHX CONNECT features a stylized star on the left composed of four overlapping triangles in blue, yellow, and red. To the right, the letters 'PHX' are in a dark red serif font, with a circular icon containing a white swirl inside the 'X'. The word 'CONNECT' is in a large, bold, blue sans-serif font.

The Weekly Connection Newsletter for City of Phoenix Employees • September 16, 2020



The number of confirmed COVID-19 cases continues to decline in Arizona, and the city of Phoenix is beginning to prepare for our employees to return from teleworking.

On the next virtual “**Live with the City Manager,**” Thursday, Sept. 17 at 2 p.m., Human Resources Director Lori Bays will join City Manager Ed Zuercher to discuss current COVID-19 data and a target date to consider a return for some of the 3,000 employees currently teleworking.

In the meantime with so many employees working off site, it is more important than ever to stay connected with our customers and each other. Human Resources organizational development expert Maria Peck will offer suggestions for how to be more productive by practicing proper self-care.

More than 300 employees participated during the first “Live with the CMO,” asking questions and getting answers directly from the city manager. Please consider joining this next opportunity and invite your colleagues and friends.

[Sign up here](#) or call in for an audio-only experience at 602-666-0783. The **Event ID is: 146 228 2518**. If you cannot be there live, a recording of the session will be available on the city [HR webpage](#).

COVID-19 Updates



Latest COVID-19 City Manager Podcast: City Manager Ed Zuercher provides an [update in his latest podcast](#) on how the city is planning for employees to return from teleworking along with how the city is spending Coronavirus Relief Funds. Hear how the money is going to support local teachers, provide meals for school-aged children and bridge the digital divide in city housing communities.

City COVID-19 Resources to Assist Employees: The city’s Human Resources team continues to keep employees informed about resources, opportunities and information related to their ability to work and stay healthy during the pandemic. Continue to check out the [Employee Health Update webpage](#) often for the latest information.

Amidst COVID-19, Prepare for the Flu Now: As the COVID-19 virus continues to trend downward in Arizona, the city of Phoenix remains vigilant in our efforts to prevent exposures in the workplace. Now, public health experts are warning that this fall COVID-19 could surge again along with a much more common virus - influenza.

For these reasons, we are offering flu vaccines early this year by appointment, instead of providing them during Open Enrollment.

The city of Phoenix is offering two options for free flu shots this fall:

- ◆ [2020 Flu Vaccine Program](#) for active city employees only. You can sign up with the [Pick-a-Time portal](#).
- ◆ [Employee Healthcare Clinic](#) for employees and household members in a city health plan

Political Activity Reminder

The city of Phoenix will be holding a regularly-scheduled Mayor and Council Election on November 3, 2020 to elect a Mayor and Council Members in Districts 1, 3, 5 and 7. The Election will be conducted by Maricopa County as part of the State General Election.

The city's political activity policy allows city employees to privately express their political opinions in city of Phoenix elections. Examples of what the policy allows includes: posting private opinions on personal or nongovernmental social media accounts, displaying yard signs on nongovernmental property, signing nominating petitions, or communicating with another person or group of people regarding city elections when the employee does not do so in an official capacity.

While the policy allows private political expression for city employees, there are still certain restrictions to be aware of. City employees may **NOT**:

- ◆ Use any official city authority or influence for the purpose of interfering with or affecting the results of an election.
- ◆ Participate in the management or affairs of any city candidates' campaign for Mayor of Phoenix or Phoenix City Council including, but not limited to, soliciting or making financial contributions to candidates.
- ◆ Display bumper stickers and posters on city vehicles or display bumper stickers, posters, literature, buttons, or other campaign material on city property or at their individual work sites.
- ◆ Use an official city title or designate employment with the city in political advertisements, endorsements, or speeches.

For more details, please review [A.R. 2.16](#) and discuss the issue with your supervisor if you have any questions.



2020 Community Service Fund Drive (CSFD)

A reminder that this year's CSFD is virtual, but please do not let that stop you from giving your time and perhaps a financial donation to help those in need.

This video describes this year's campaign.

Valley of the Sun United Way's theme for this year is to "Activate Change" within our own communities by supporting children and families to build stronger neighborhoods. And this year's city of Phoenix campaign will look a whole lot different than past years.

From now through September 30, you can support the campaign by **volunteering your time virtually** or **making a pledge to contribute**. Your gift of time or money to United Way helps support, fund and facilitate many programs that provide both emergency assistance as well as long-term solutions that **address the root causes of many challenges**. Learn more about local non-profit organizations and how your donation will "Activate Change" by attending a **Virtual Agency Showcase** event throughout the month of September.

There are multiple avenues for you to **contribute to the fund drive**. Log into **eCHRIS** to make a payroll deduction, donate by credit card or text your donation directly to Valley of the Sun United Way by texting "CSFD" to 51555.

Every donation counts and every volunteer hour makes a difference. Thank you for your continued support and for all you do for our city every day.





HISPANIC HERITAGE MONTH

SEPT. 15 - OCT. 15

Each year, National Hispanic Heritage Month is observed from Sept. 15 to Oct. 15, by celebrating the histories, cultures and contributions of our community members from Spain, Mexico, the Caribbean, and Central and South America.

The observation started in 1968 as Hispanic Heritage Week under President Lyndon Johnson and was expanded by President Ronald Reagan in 1988 to cover the current 30-day period starting on Sept. 15.

The day of Sept. 15 is significant because it is the independence day of Costa Rica, El Salvador, Guatemala, Honduras and Nicaragua. In addition, Mexico and Chile celebrate their independence days on September 16 and September 18, respectively.

Throughout this month, look here for information about events and opportunities.

Join the **Conversation**



City of Phoenix AZ

Current News • City Programs
Incident Updates • Videos

PHX Newsroom
Phoenix.gov/Newsroom

Leave Donations

The following employees are accepting leave donations. Use eCHRIS to make your donation:

- ◆ Crystal McFall, Court
- ◆ Lizette Rodriguez, Street Transportation
- ◆ Robin Olguin, Water
- ◆ Ashley Goepfert, Housing
- ◆ Carlos Andrade, Street Transportation

To see a complete list of all employees currently accepting leave donations, [visit this web page](#).

Coming in October



**PAINT
PHOENIX
PURPLE**
Domestic Violence
Awareness

Job of the Week

Utility Billing Specialist (Accounts Clerk III) \$16.84 - \$24.53/hour

This position performs highly skilled paraprofessional accounting work using computerized systems in the Water Services Customer Service Division. Duties may include reviewing and/or auditing financial records; detecting errors or discrepancies and taking steps to correct; pre-auditing processing claims for payment and goods receipts; coordinating, preparing and verifying city computer data; creating, reviewing, and/or auditing utility billing, reconciling general ledger accounts; accounts payable and accounts receivable; and direct customer service. Incumbents may be assigned special research projects, assist with department budget preparation and monitoring, and review the work of other employees.

Requirements: Three years of bookkeeping, clerical accounting experience and experience preparing various financial related reports and/or records, supplemented by courses in bookkeeping and accounting. This recruitment will be used to fill vacancies in the Water Services Department, Phoenix Municipal Court and Finance Department.

[Check out the latest job openings here.](#)

[Check out the entire job database here.](#)

DID YOU KNOW?

PHOENIX COLLEGE IS NOW REGISTERING CITY EMPLOYEES FOR CLASSES!

Prior to COVID-19, Phoenix College has held classes in downtown Phoenix inside the Calvin C. Goode building.

During this crisis, we will continue to offer educational opportunities to all employees but all classes will be held only online until further notice.

To see a list of available classes, click [here](#).

Nationwide Notice

The Nationwide Retirement Solutions local office is closed to the public until January 2021, but your local Nationwide representatives are available to meet with you virtually. It is always a good idea to review your city Nationwide accounts. They are happy to help you with:



- Reviewing your investment options
- Updating your beneficiaries
- Setting up your Nationwide online account
- Rolling in funds from other qualified plans
- Setting up a 457b post/pre-tax contribution

These are just a few of examples; contact your [Nationwide Local Representatives](#) today!

Phoenix Pets: COVID Edition



You may have noticed your pets are behaving a little strangely. Find out from Animal Behavior Counselor Carrie Seay on how the COVID-19 pandemic and quarantine is affecting your pets.

Carrie shares information about how to help your furry friends during these challenging times in [this latest edition of PHXTV's Phoenix Pets.](#)"

