



CITY OF PHOENIX

CONSULTING AND CONSTRUCTION SERVICES FOR CAPITAL IMPROVEMENT PROJECTS

MARCH 28, 2016

NO. 989

W-9 AND SELF-REGISTER INFORMATION AND SELECTION PANEL PARTICIPATION OPPORTUNITY: SEE PAGE 3 FOR INFORMATION

Call for Qualifications and Call for Bid advertisements for the Capital Improvement Projects listed below may be found in the Arizona Business Gazette.

Requests for Qualifications and Bid Documents for the following projects are available at:

<https://phoenix.gov/streets/procurement/current-opportunities>

PROFESSIONAL SERVICES ANNOUNCED IN THIS NEWSLETTER

AVIATION DEPARTMENT

- Storm Water Consulting Services (Project No. 6663111072, 6663112072, 6663113072) – Design Services. The Request for Qualifications for this project will be available on March 31, 2016. – LB

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CONSTRUCTION SERVICES ANNOUNCED IN THIS NEWSLETTER

STREET TRANSPORTATION DEPARTMENT

- Safe Routes to School Program – Garcia Elementary School, Yuma Street: 33rd Avenue to 28th Avenue (Project No. ST87110144, Federal Aid No. SRS-PHX-0(279), ADOT TRACS No. 0000 MA PHX SF018 0D/02D) – Design Bid Build. The Invitation for Bids for this project will be available on March 31, 2016. – GG
- Safe Routes to School Program – Jorgensen Elementary School, 17th Avenue: Roeser Road to Broadway Road (Project No. ST87750135, Federal Aid No. SRS-PHX-0(278)D, ADOT TRACS No. 0000 MA PHX SF017 01D/01C) – Design Bid Build. The Invitation for Bids for this project will be available on March 31, 2016. – GG

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GENERAL NOTICE

ARIZONA UNIFIED CERTIFICATION PROGRAM (UCP) FOR DISADVANTAGED BUSINESS ENTERPRISES (DBE)

The Arizona Unified Certification Program has been established to facilitate statewide Disadvantaged Business Enterprise (DBE) certification. The UCP eliminates the need for DBE applicant businesses to obtain certification from multiple agencies, and provides reciprocity within Arizona. The Arizona Department of Transportation, City of Phoenix and the City of Tucson are members of the Arizona UCP. The official UCP DBE database, located at "www.azdbe.org" includes DBE firms certified by these three agencies. **Companies who are meeting goals on FAA, FHWA and FTA federally funded contracts can only use the DBEs certified by the Arizona UCP.**

This website is user friendly and allows users to search by company name or owner's first or last name, and all firms with like names will appear. The website also allows searches by NAICS code and company description to help prime contractors identify DBEs certified in specific scopes of work.

Please note that the City of Phoenix SBE Database can no longer be used to check a firm's DBE status. **Please use the new website at:** www.azdbe.org

<https://adot.dbesystem.com>

SMALL BUSINESS ENTERPRISES

The City of Phoenix Small Business Enterprises (SBE) Program gives eligible firms the opportunity to qualify and participate in City contracts as a certified SBE firm. SBE participation is either required as stated in each solicitation or strongly encouraged on all other projects. The City of Phoenix maintains a database of certified SBE firms at:

<https://phoenix.diversitycompliance.com>

PROCUREMENT PROTEST PROCEDURES

Firms wishing to respond to disqualification or a procurement outcome may refer to The Code of the City of Phoenix Chapter 2, Section 2-188 which governs protest procedures utilized throughout the selection process. The procedures may be reviewed through the City of Phoenix website at:

<http://www.codepublishing.com/az/phoenix/>

ALTERNATIVE FORMATS

For more information or a copy of this publication in an alternate format, contact Kandi Kawolsky at (602) 256-4108, emailing kandi.kawolsky@phoenix.gov, or calling 602-256-4286 – TTY. Requests will only be honored if made within the first week of the advertising period. Please allow a minimum of seven calendar days for production.

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SUBSCRIPTION INFORMATION ONLY (602) 534-5786

SUBSCRIPTION FORM: <http://lists.phoenix.gov/fms/eas-nwsltrsubscribe.html>

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VENDOR SELF-REGISTRATION AND W-9 SUBMITTAL INFORMATION

The City of Phoenix is transitioning to an eProcurement system. STR Procurement has been sending W-9 forms with new contracts to firms for submittal to STR Fiscal. Effective immediately, the W-9s need to be submitted online as an attachment to your registration in the Supplier Self-Registration System. **If your firm currently holds a contract with the City of Phoenix and you have not yet registered online, this needs to be completed as soon as possible.** Please visit the COP Finance Department web page for more information and for the link to the Supplier Self-Registration System.

<https://www.phoenix.gov/finance/vendorsreg>

Or call

602-262-1819

CONSULTANT AND CONTRACTOR SELECTION PANEL PARTICIPATION

The City of Phoenix Capital Improvement Program Contract Procurement Section is seeking Consultants and Contractors to participate on Capital Improvement Project selection panels.

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***The Consultant participants on the Study/Design/Consulting Services panels should be a Project Manager or above, but a professional technical registration is not required.**

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***The General Contractor participants on the Construction Services panels must be a senior management employee of a licensed contractor pursuant to ARS Title 34.**

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***A person who is a member of a selection committee shall not be a Consultant/Contractor under a contract awarded under the procurement or provide any professional services, construction, construction services, materials or other services under the contract.**

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Please contact any Contract Specialist in the Street Transportation Department to express interest in participation (602-534-5786). Your name will be added to a database of available Consultants and Contractors.