

**CITY OF PHOENIX  
ELECTRIC VEHICLE AD HOC COMMITTEE**



**Summary Minutes from Friday, June 3, 2022**

Virtual Meeting – Via WebEx

**Ad Hoc Committee Members (Present)**

Councilwoman Ansari  
Autumn Johnson  
Caryn Potter  
Clark Miller  
Court Rich  
Delbert Hawk  
Jason Smith  
Katherine Stainken  
Kathy Knoop  
Lisa Perez  
Omar Gonzales  
Tim Sprague

**Committee Members (Absent)**

Catherine O'Brien  
Columba Sainz  
Vianey Olivarria

**City Staff Present**

Aaron Kane, District 7 Office  
Alan Stephenson, Planning & Dev.  
Gary Jacobsen, Aviation  
Jesus Sapien, Transit  
Joe Giudice, Public Works  
Karen Apple, Sustainability  
Karen Peters, City Manager's Office  
Karl Kaseoru, ITS

Mark Hartman, Sustainability  
Roberto Valentin, Transit  
Sarah Demory, Aviation  
Scott Coughlin, Parks  
Stephanie Bracken, Council Office  
Stephen Dudley, Planning & Dev.  
Willa Kaough, Mayor's Office

**1. Call to Order/Roll Call**

Councilwoman Ansari called the meeting to order at 10:03 a.m. and Karen Apple, the City's EV Program Manager performed the roll call. Councilwoman Ansari reported that this is the last meeting of the full EV Ad Hoc Committee.

**2. Approval of Minutes – May 13, 2022, Electric Vehicle Ad Hoc Committee Meeting**

Councilwoman Ansari requested a motion to adopt the minutes. Committee Member Perez called for a first motion and Committee Member Sprague called for a second. Unanimous pass, motion carried.

**3. Review of Final EV Roadmap Recommendations**

Councilwoman Ansari introduced Marc Hartman, Chief Sustainability Officer, to discuss the final Electric Vehicle (EV) Roadmap recommendations. Mr. Hartman first highlighted community outreach efforts conducted to gather feedback from the community. These efforts included 40 community meetings, 1,565 community survey

responses (including 759 written comments), and 25,931 social media engagements both in Spanish and English. These outreach figures have gone up since originally reported.

Mr. Hartman transitioned to discuss the Transportation Electrification Action Plan (TEAP, formerly known as the EV Roadmap) which captured the proposed Council recommendations identified to help in the acceleration of the EVs in Phoenix. There are seven key recommendations, including: 1) adding a full-time EV Program Manager; 2) launching a robust education and awareness campaign; 3) listening sessions in underserved communities and mobility pilot; 4) expanding access to public EV charging through federal infrastructure funding; 5) adding 200 electric vehicles to the city fleet by 2030; 6) piloting the electrification of heavy-duty vehicles in city fleet; and 7) citywide EV infrastructure analysis of infrastructure needs. Some other recommendations in the TEAP include: streamlining the permitting process for EV charging station installations; business encouragement around daytime EV charging to reduce the impact on utility peak times (4 p.m.-7 p.m.); development of draft EV-ready building codes for industry consultation; and training for support trades conducting EV maintenance.

Committee Member Potter and Johnson thanked staff for efforts around the TEAP and associated recommendations.

Committee Member Perez commented about planning and zoning specific to homes being EV ready. She voiced concern that the city will soften the enforceable language proposed in some situations, making EV charger installation as an option. In the example she provided, both the homeowner and the attorney agreed to language as it was before the city interjected their memo. The vote occurred without the memo's consideration and kept the stipulation as it was. She believes this will become a trend to consider.

Mr. Hartman commented that they will follow up on that specific example, as he is not aware of this incident. One of the Village Planning committees requested standard stipulation language that they can provide to any new developments. The Planning & Development Department liked this idea and is currently drafting some stipulation standards language.

Alan Stephenson, Director of the Planning & Development Department, commented on the case referenced by Committee Member Perez. Staff was attempting to create more enforceable language than proposed by the homeowner. Just because a developer agrees to follow specific language, does not mean that the agreement is legally enforceable, and the developer can come back later and request the plan to be approved without the language included since it is not legally enforceable.

Committee Member Sprague requested to comment on this example. There is a huge need for education about what is happening. It could seem that a developer

agreeing to the language is a win, but if the language is not enforceable, there is a disconnect. The cost also needs to be understood.

Committee Member Perez commented that she spoke to the zoning attorney specific to this case, and he provided her with an example from the City of Chandler. They conducted a cost comparison analysis comparing installation of conduit for EV during the new build vs. going back after to retrofit for EV. This precedence is why the decision was made.

Mr. Hartman transitioned to discuss the timeline of the next steps in the TEAP process. Including the date that the plan will be translated to Spanish (June 13), when Council will vote on the adoption of the plan (June 15), when the final plan will be distributed (June 15), and lastly, the media event around the adoption of the plan (June 16).

#### **4. Review Ideas for Next Steps**

Councilwoman Ansari started the discussion by proposing a voluntary group to review implementation milestones periodically. She wants to ensure stakeholders are involved as we continue to work through this process.

Mr. Hartman commented that an unsanctioned/informal stakeholder group can be established.

Karen Peters, Deputy City Manager, stated that we can provide regular updates to City Council once this plan is adopted. She would like to hear from the committee members regarding their interest in carrying this idea of informal groups forward.

Committee Member Potter believes this could be valuable especially during implementation to provide feedback when issues arise.

Committee Member Stainken agrees with Ms. Potter, especially when things at a federal level change. She would be happy to update as needed.

Committee Member Rich is happy to stay involved, it would be good to have all these experts stay connected.

Committee Member Johnson believes that having stakeholder feedback before RFPs are issued would be valuable. She would also like to know whether the committee should attend the council meeting on June 15. If so, she would like a calendar invite.

Committee Member Miller commented to keep in mind if the city needs interns or student projects, that ASU likely can provide help.

Committee Member Smith would like to keep this group involved, either in a group setting or one-offs. He believes this type of group would be beneficial from APS's perspective.

**5. Overview of Planned Media Event**

Councilwoman Ansari commented if the TEAP passes City Council, there will be a press event on June 16 at 10 a.m. and at 5:30 p.m. there will be a celebration at the Wexford Building downtown, which will include a panel discussion and EV showcase.

**6. Public Comment**

Councilwoman Ansari asked if any members of the public had registered to speak. No members of the public registered to speak for public comment.

**7. Future Agenda Items**

Last meeting, no additional items.

**8. Adjournment**

Councilwoman Ansari adjourned the meeting at 10:38 a.m.

No further meetings are scheduled.