



City of Phoenix
OFFICE OF THE CITY MANAGER

Duel in the Desert
10919 S. Central Ave
Phoenix, AZ 85042

February 5, 2021

Dear Ms. Morris,

Thank you for communicating with our team regarding your planned activity of Duel in the Desert on April 8 -11, 2021. Under normal conditions the City of Phoenix would not be involved in a "special event" like this, however, during this pandemic the Governor's Executive Order 2020-43 authorizes the City of Phoenix to approve "public event" greater than 50 people if the plan is to implement "adequate safety precautions."

It should be clearly understood that approval does not mean your guests, or your staff, are not at risk from the COVID-19 pandemic. There is no pathway we could outline that would establish with 100% certainty that no one will contract the virus. Additionally, the City of Phoenix accepts no liability, and offers no indemnification, for anyone electing to be at this event. Finally, the plan needs to include a waiver that includes the City of Phoenix.

Our understanding of the event is that it is:

- All entries paid online in advance
- All admission complete online Covid-19 Waiver
- Seven or less licensed team members per entry
- Driver and handler must complete health form
- Temperature checked at gate check-in
- Hand sanitizer stations
- One entrance gate and one exit from track
- No social gatherings among competitors/Families in pits/parking lots

However, there were a few items that should be addressed:

- No spectators will be allowed.
- Face coverings will be required to be worn by all attendees (event staff and race team participants) at all times.
- Implement additional safety measures to ensure that all race teams are physically distanced from each other at all times.
- Restroom facilities and concession stands shall be cleaned and disinfected at least two times per day with EPA registered antimicrobial cleaning and disinfecting chemicals for use against COVID-19.

Under those circumstances the City of Phoenix is approving the event scheduled beginning February 5, 2021.

The COVID-19 Operational Protocols that you are required to implement and enforce will be posted on the City's website and a copy will be submitted to the Arizona Department of Health Services in accordance with Executive Order 2020-59 issued by the Governor on December 2, 2020.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeff Barton", with a large, stylized flourish extending to the right.

Jeff Barton
Assistant City Manager



City of Phoenix

J-1-21 2:00 pm

JAN 22 '21 AM 8:02

Special Event COVID Pre-Application

All public and private events requiring an operating permit shall first complete and submit this pre-application regarding the event's COVID-19 practices and procedures. This application is intended to provide insight into the event, and it's planned operations, procedures and considerations for the response to COVID-19. The provided information will be used in the review and evaluation process. This application does not replace any other event permit application required by any other agency/department. If this application is approved the event must still submit for and obtain all necessary event permits and licenses. This application provides no guarantee the event can be held.

See attached

Event Information			
Name of Event	Duel in the Desert		
Event Address	10919 S. Central Avenue, Phoenix, AZ 85042	Stationary Event?	Moving? (parade, etc) <input checked="" type="checkbox"/>
Name of Venue	Valley of the Sun Quarter Midgets		
Date(s)/Time of Operation	Start Date 04/08/2021	End Date to 04/11/2021	Start Time 7:00am to End Time 7:00 pm
Contact Familiar with COVID Procedures & Plans	Name Lindsey Morris	Phone 623-262-0268	
Contact Email	Starmom218@gmail.com		
Attendance	Anticipated Number of Attendees 300	Public Event	Private Event <input checked="" type="checkbox"/> Open to All? <input checked="" type="checkbox"/> Ticket-RSVP?
Social Distancing	Provide plan and documentation on how social distancing will be implemented, monitored, and enforced. See attached <input checked="" type="checkbox"/> Provide plan for temperature checks for attendees. See attached <input checked="" type="checkbox"/>		
Plan and Layout	Layout (attach plan showing event layout. For inside events, include all seating and food areas). Show pre-COVID setup and proposed setup, if applicable. See attached <input checked="" type="checkbox"/>		
Venue Details	Square Footage of Event Space: Indoor Outdoor <input checked="" type="checkbox"/> Both		
Arrangement	Seating <input checked="" type="checkbox"/> Standing <input checked="" type="checkbox"/> Reception <input type="checkbox"/> Booths <input type="checkbox"/> Other		
Occupant Load	Maximum Occupants with No Restrictions 250	Social Distancing Occupant Load 250	
Barriers/Security	Provide plan on how barriers or que lines for crowd control will be implemented? See attached <input checked="" type="checkbox"/> Event Security? Yes No <input checked="" type="checkbox"/>		
Cleaning & Disinfection	Provide plan for reducing touch points and how surfaces will be cleaned and disinfected. See attached <input checked="" type="checkbox"/>		
Cleaning and Disinfection Product(s) EPA approved against COVID-19?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
What type of CDC COVID recommend signage and messaging will be provided around venue? Provide examples. See attached <input checked="" type="checkbox"/>			
Outside Vendor Providing Cleaning & Disinfection Service?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	

Applications may be faxed to 602-495-7429, submitted in person weekdays 8 am to 5 pm at the address below, emailed to applications.pfd@phoenix.gov or mailed to the address below. For application questions please call: 602-262-6771

For more information visit www.phoenix.gov/fire/prevention

Phoenix Fire Department - Fire Prevention Section

150 S 12th St Phoenix, AZ 85034 - 602-262-6771



City of Phoenix

If yes, provide company information (Name, address, phone, contact, email):													
Food Service	On-Site Preparation? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Consumption on-site? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, provide plan showing how CDC and State guidelines for food dining will be implemented. See attached <input checked="" type="checkbox"/>												
Seating for Food Consumption?	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, how many? </td> <td style="width: 50%; border: none;"> Public Water Stations Provided? </td> </tr> <tr> <td style="border: none;"> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, how many? </td> <td style="border: none;"> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, how many? </td> </tr> </table>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, how many?	Public Water Stations Provided?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, how many?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, how many?								
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Restroom Facilities	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">Existing/Built-In <input type="checkbox"/></td> <td style="width: 50%; border: none;">Portable <input checked="" type="checkbox"/></td> </tr> </table> How will handwashing and/or hand sanitizer be provided, include cleaning schedule for restrooms? See attached <input checked="" type="checkbox"/>	Existing/Built-In <input type="checkbox"/>	Portable <input checked="" type="checkbox"/>										
Existing/Built-In <input type="checkbox"/>	Portable <input checked="" type="checkbox"/>												
Merchandise & Payments	Describe what physical barriers, such as sneeze guards and partitions be provided at all points of sales? See attached <input checked="" type="checkbox"/> <table style="width: 100%; border: none; margin-top: 10px;"> <tr> <td style="width: 50%; border: none;">Ticket Sales on Site?</td> <td style="width: 20%; border: none;">Yes <input type="checkbox"/></td> <td style="width: 30%; border: none;">No <input checked="" type="checkbox"/></td> </tr> <tr> <td style="border: none;">Ticket Scanning at Entrance?</td> <td style="border: none;">Yes <input type="checkbox"/></td> <td style="border: none;">No <input type="checkbox"/></td> </tr> <tr> <td style="border: none;">Queue lines for Scanning</td> <td style="border: none;">Yes <input type="checkbox"/></td> <td style="border: none;">No <input type="checkbox"/></td> </tr> <tr> <td style="border: none;">Ticket sales available prior to event?</td> <td style="border: none;">Yes <input checked="" type="checkbox"/></td> <td style="border: none;">No <input type="checkbox"/></td> </tr> </table>	Ticket Sales on Site?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Ticket Scanning at Entrance?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Queue lines for Scanning	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Ticket sales available prior to event?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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Event Staff	What process is in place for symptom and temperature checks prior to start of shift? What training has staff received on all COVID safety protocols? Consider using <u>Interim Guidance for Businesses and Employers</u> as a guide. See attached <input checked="" type="checkbox"/>												
Transportation	Event sponsored /provided transportation (shuttle, private bus, scooter, etc.)? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> How is the promoter recommending attendees to arrive to and from the event? How is cleaning in accordance with CDC guidelines, being achieved? See attached <input type="checkbox"/>												
Attachments	The following attachments are required as part of this resume. <ul style="list-style-type: none"> ✓ Social Distancing Plan ✓ Event Layout (include all seating and food areas) ✓ Barriers/Security/Que Line Plan ✓ Cleaning & Disinfection Plan for all Touchpoints and Surfaces ✓ Samples of COVID Safety Signage & Messages (include mask requirements) ✓ Food Service Preparation & Service Plan ✓ Handwashing/Sanitation Plan ✓ Physical barriers for Points of Sale Plan ✓ Event Staff Shift Checks ✓ Transportation Cleaning & Disinfecting Plan 												

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USAC.25 SAFETY QUESTIONNAIRE

The safety of our drivers, competitors and USAC.25 members remain a priority. To prevent the spread of COVID-19 and reduce the potential risk of exposure to club members, officials and competitors, please complete this simple health screening questionnaire.

USAC.25 MEMBER NAME:

PERSONAL PHONE NUMBER:

USAC.25 HOME CLUB/TRACK:

EVENT ATTENDING/CLUB NAME:

1. In the last 72 hours have you had a fever and/or taken medication for a fever?

YES NO

2. In the last 7 days have you had symptoms of a lower respiratory illness (cough, difficulty breathing, etc.)?

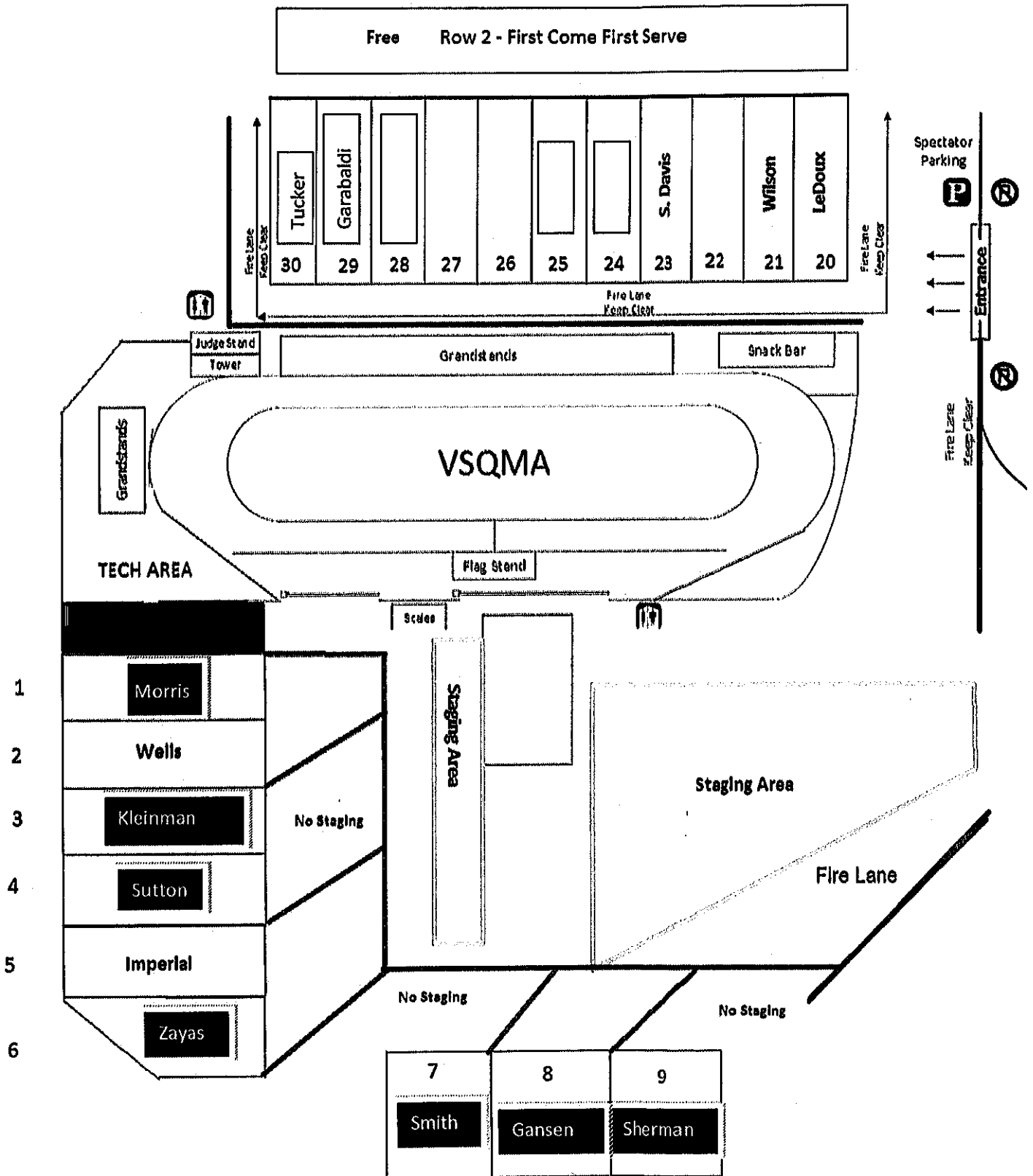
YES NO

3. In the past 14 days have you been in close contact with a person known/suspected to have COVID-19 and/or have you been diagnosed with COVID-19?

YES NO

Current Temperature: _____ **100.1 or higher:** **YES NO**

VSQMA Reserved Parking



**COMMUNICABLE DISEASE RELATED
HOLD HARMLESS, RELEASE, WAIVER OF LIABILITY,
AND INDEMNITY AGREEMENT**

DESCRIPTION AND LOCATION OF SCHEDULED EVENT(S)

DATE RELEASE SIGNED

IN CONSIDERATION of being permitted to compete, officiate, observe, work, or participate in any way in the EVENT(S), I for myself, my personal representatives, heirs, and next of kin:

1. Affirm that I have not been diagnosed with, demonstrated any symptoms of or have in any way been exposed to any communicable diseases (including but not limited to the virus commonly referred to as COVID-19) within the past thirty days;
2. Acknowledge that I am aware that by entering the premises and participating in the EVENT(S) that there are risks to me and to those with whom I interact of exposure, directly or indirectly, to communicable disease(s) including but not limited to the virus "severe acute respiratory syndrome coronavirus 2 (SARS-CoV-2)", "COVID-19" and/or any mutation or variation thereof;
3. HEREBY voluntarily agree to RELEASE, WAIVE, DISCHARGE and COVENANT NOT TO SUE on behalf of myself or on behalf of others with whom I interact, the promoters, participants, racing associations, sanctioning organizations or any subdivision thereof, track operators, track owners, officials, competition vehicle owners, drivers, pit crews, rescue personnel, any persons in any RESTRICTED AREA, promoters, sponsors, advertisers, owners and leasees of premises used to conduct the EVENT(S), premises and event inspectors, surveyors, underwriters, consultants and others who give recommendations, directions, or instructions or engage in risk evaluation or loss control activities regarding the premises or EVENT(S) and each of them, their directors, officers, agents and employees, all for the purposes herein referred to as "Releasees", from all liability to the undersigned, his personal representatives, assigns, heirs, and next of kin for any and all loss or damage, and any claim or demands therefor, whether caused by the negligence of the Releasees or otherwise;
4. HEREBY agree to INDEMNIFY AND SAVE AND HOLD HARMLESS the releasees and each of them from any loss, liability, damage, or cost they may incur arising out of or related to my illness or death, whether caused by the negligence of the Releasees or otherwise.

I HAVE READ THIS COMMUNICABLE DISEASE RELATED HOLD HARMLESS, RELEASE, WAIVER OF LIABILITY, AND INDEMNITY AGREEMENT, UNDERSTAND ITS TERMS, UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT, AND HAVE SIGNED IT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT, ASSURANCE OR GUARANTEE BEING MADE TO ME AND INTEND MY SIGNATURE TO BE A COMPLETE AND UNCONDITIONAL RELEASE OF ALL LIABILITY TO THE GREATEST EXTENT ALLOWED BY LAW.

ALL SECTIONS MUST BE COMPLETED.

PRINT NAME HERE

SIGN NAME HERE

DUTIES

I HAVE READ THIS RELEASE

VSQMA EVENT PROCEDURES PHASE 1

Pre-Event Procedures:

CONTACTLESS PAYMENTS

- All Entries Paid Online In Advance
- All Admission Complete Online Covid-19 Waiver

LIMITED ENTRIES

- Limited Entries Based On Size Of Parking/Facility
- seven(7) Or Less Licensed Team Members Per Entry
- Team Members Must Be Listed On Class Entry

COMPETITORS ONLY

- Entry Limited To Licensed Competitors Only
- Driver And Handler(S) Must Complete Health Form;
Print And Provide Upon Check-In
- Temperature Self Checked 24 Hours Before Event
- Temperature Checked At Gate Check-In
- Competitor Must Sign All Waivers
- Waiver To Include New Covid-19 Waiver

STAFF / WORKER REGISTRATION

- All Staff & Workers Must Sign Covid-19 Waiver
- All Staff & Workers Must Complete Health Questionnaire
- Temperature Checked Upon Arrival, gloves will be worn and changed in between each check along with M92 mask being worn by staff checking temperatures.

SMART TRAVEL

- Teams, Staff Limited Stops, Social Distance En-Route

HYGIENE

- Provide Necessary Supplies For Public Areas (Hand Washing
Hand Sanitizer Stations)

Event Check In:

NO SPECTATORS

VSQMA EVENT PROCEDURES PHASE 1

- One Entrance Gate and one exit from track

MOBILE CHECK-IN FOR COMPETITORS

- Online registration only
- Online Completed Health Form Must Be Provided
- If Not Listed on Team Members Class Entry, no Admittance is Allowed - Absolutely No Exceptions
- No Exceptions for Entry Without Pre-Entry Process
- Temperature Checked at Gate Entry
- COVID-19 Signs Visible Throughout Facility

STAFF LIMITATIONS

- Limited Race Staff
- Designated Track Maintenance Crew
- Two people from the same family in concession stand at all times wearing gloves No contact with person in line and sanitize pick up counter in between each customer.
- ONLY factory sealed packaging concessions, water bottles and soda. With 6ft markers on the ground in line. No cash will be accepted, customers can pay via Pay pal or other virtual ways.

PARKING

- Team Trailer Parking 6 Feet Distance Between
- Car Parking in Pit Area 6 Feet Distance Between

Event Procedures:

VSQMA EVENT PROCEDURES PHASE 1

DRIVER MEETING

- Email will be sent out along with printed Handouts
- Use Loudspeaker System while maintain social distancing

LOGISTICAL ITEMS

Line Ups posted on board

Social Distancing In Place At All Times

- Bathroom Facilities with sanitizer
- Limited Staff In Tower
- Adequate Spacing In Hot Chute Area
- No Social Gatherings Among Competitors/Families In

Pits/Parking Areas

Our racing club, Valley of the Sun Quarter Midget, is a non-profit organization where children ages 5-16 have the opportunity to drive race cars. Our club hosts an annual "regional" race called the Duel in the Desert, that normally draws in more race cars than our monthly local club race weekend. This event helps raise funds to support our club throughout the year. The schedule of events is a 3 day race allowing drivers from different classes to compete for a regional title. Events run from 7 am until 7 pm, spreading out races throughout the day to keep proximity of close contact to a minimum.

Due to the recent COVID events, we have already enforced a covid questionnaire before the event, social distancing, wearing masks where social distancing isnt able to be applied but kept to a minimum, frequently using hand sanitizer, hand washing stations, daily temperature check at arrival to the track, registering and checking in on line, making payments through PayPal and doing everything we can to keep these families safe and prevent the spread. We appreciate your time reviewing our proposal and are hoping we can continue our Duel in the Desert regional tradition going this year for the kids.

