



City of Phoenix
OFFICE OF THE CITY MANAGER

Bryan Kelley
100 N. 3rd St.
Phoenix, AZ

May 14, 2021

RE: The Volleyball Festival Championships

Dear Mr. Kelley

Thank you for completing the Special Event COVID Pre-Application and communicating with our team regarding your planned activity of The Volleyball Festival Championships at the Phoenix Convention Center beginning June 26, 2021. Approval of an operating permit does not mean your guests, or your staff, are not at risk from the COVID-19 pandemic. There is no pathway we could outline that would establish with 100% certainty that no one will contract the virus. Additionally, the City of Phoenix accepts no liability, and declines to indemnify anyone electing to attend this event. Finally, we require that the Volleyball Festival Championship have its attendees sign a liability waiver to attend the event, and that the waiver includes the City of Phoenix as a party the attendees are releasing from liability. Please provide us a copy of any draft waiver for our review and approval before finalizing.

Our understanding of the event is as follow:

- Number in attendance is 5,440
- Face coverings required
- No on-site sales
- Temperature screening and health questionnaire for staff and vendors
- Pre-packaged food items
- Consumption of food in food garden only
- No awards ceremony

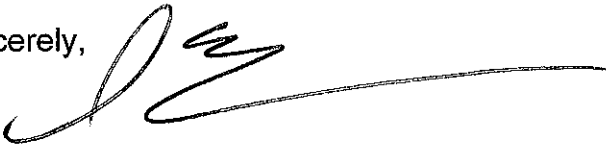
In addition to the above, we require the following stipulations:

- Assign COVID compliance Monitor to ensure fans are adhering with face covering, social distancing and seating requirements
- Participants wear face coverings (masks) at all times even during competition
- Health screening questionnaire to all attendees including players, coaches and spectators
- We recommend that each player be screened on the day of play to include the standard questions about symptoms and recent exposures to those who are ill

The City of Phoenix is approving the event scheduled to begin June 26, 2021. While we are approving your submitted plan we reserve the right to re-evaluate that approval if there is evidence that you are not complying with the protocols set forth in your plan or if there is a sudden and dramatic increase in the COVID-19 infection rates within our community.”

The COVID-19 Operational Protocols that you are required to implement and enforce will be posted on the City’s website and a copy will be submitted to the Arizona Department of Health Services in accordance with Executive Order 2020-59 issued by the Governor on December 2, 2020.

Sincerely,

A handwritten signature in black ink, appearing to read 'Inger Erickson', with a long horizontal flourish extending to the right.

Inger Erickson
Deputy City Manager



City of Phoenix

Special Event COVID Pre-Application

All public and private events requiring an operating permit shall first complete and submit this pre-application regarding the event's COVID-19 practices and procedures. This application is intended to provide insight into the event, and it's planned operations, procedures and considerations for the response to COVID-19. The provided information will be used in the review and evaluation process. This application does not replace any other event permit application required by any other agency/department. If this application is approved the event must still submit for and obtain all necessary event permits and licenses. This application provides no guarantee the event can be held. See attached

Event Information			
Name of Event	The Volleyball Festival Championships		
Event Address	100 N. 3rd St., Phoenix, AZ 85004	Stationary Event?	Moving? (parade, etc) <input checked="" type="checkbox"/>
Name of Venue	Phoenix Convention Center		
Date(s)/Time of Operation	Start Date June 26 to July 5	End Date	Start Time 7am to 8pm
Contact Familiar with COVID Procedures & Plans	Name Bryan Kelley	Phone	713-294-4752
Contact Email	bk5583@gmail.com		
Attendance	Anticipated Number of Attendees 5,440 at one time	Public Event	Private Event <input checked="" type="checkbox"/>
		Open to All?	Ticket-RSVP? <input checked="" type="checkbox"/>
Social Distancing	Provide plan and documentation on how social distancing will be implemented, monitored, and enforced. See attached <input type="checkbox"/> Provide plan for temperature checks for attendees. See attached <input type="checkbox"/>		
Plan and Layout	Layout (attach plan showing event layout. For inside events, include all seating and food areas). Show pre-COVID setup and proposed setup, if applicable. See attached <input type="checkbox"/>		
Venue Details	Square Footage of Event Space: Indoor <input checked="" type="checkbox"/> Outdoor Both		
Arrangement	Seating <input type="checkbox"/> Standing <input type="checkbox"/> Reception <input type="checkbox"/> Booths <input type="checkbox"/> Other competition		
Occupant Load	Maximum Occupants with No Restrictions 78,285	Social Distancing Occupant Load 19,571	
Barriers/Security	Provide plan on how barriers or que lines for crowd control will be implemented? See attached <input type="checkbox"/> Event Security? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Cleaning & Disinfection	Provide plan for reducing touch points and how surfaces will be cleaned and disinfected. See attached <input type="checkbox"/>		
Cleaning and Disinfection Product(s) EPA approved against COVID-19?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
What type of CDC COVID recommend signage and messaging will be provided around venue? Provide examples. See attached <input type="checkbox"/>			
Outside Vendor Providing Cleaning & Disinfection Service?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

Applications may be faxed to 602-495-7429, submitted in person weekdays 8 am to 5 pm at the address below, emailed to applications.pfd@phoenix.gov or mailed to the address below. For application questions please call: 602-262-6771

For more information visit www.phoenix.gov/fire/prevention

Phoenix Fire Department - Fire Prevention Section

150 S 12th St Phoenix, AZ 85034 - 602-262-6771



The Phoenix Convention Center's (PCC) re-opening plan engages five strategies to ensure the safest conditions possible for future events.

1. Follow CDC recommendations for physical distancing.
2. Follow CDC recommendations for personal protective measures.
3. Remove touch points whenever possible.
4. Engage in a process of constant cleaning and disinfection.
5. Focus efforts on client communication and staff training.

As hosts of The Volleyball Festival, PCC staff and Festival Sports have developed an event plan which applies these five strategies to this unique setting.

PCC has installed permanent and temporary signage which reminds occupants to:

- Keep physical distance using:
 - Printed and digital signs
 - Floor appliques
 - Table tents and table signs
- Requires face covering be worn by all persons (except players actively competing) at all times, unless consuming food or beverages.
- Encourage "right hand travel" through doors and in circulation areas.
- Direct all persons to hand sanitizer and disinfecting wipes, which are liberally dispersed in all public areas.

All doors will be held open to eliminate touch points. Restrooms have been modified to add additional barriers between occupants. All fixtures are touchless, including faucets, soap dispensers and paper towel machines. Water bottle refill stations are available and are touchless. Parking operations are fully automated, eliminating person to person interaction.

Restrooms will be cleaned throughout the day based on the event schedule. Restrooms will be disinfected nightly. All tables, chairs and equipment will be cleaned, disinfected and reset nightly.

Close communication with Festival Sports staff has enabled the creation of the event plan which follows.



THE VOLLEYBALL FESTIVAL (JUNE 26—JULY 3, 2021)

PUBLIC HEALTH & SAFETY PLAN

The 37th annual Volleyball Festival is an 8-day volleyball competition with female athletes ages 12-18 playing on 68 portable SnapSport volleyball courts built in the Halls of the Phoenix Convention Center. A limited number of vendors are onsite to facilitate tournament apparel sales, sport photography, internet broadcasting and college recruiting.

FESTIVAL SPORTS, INC. (FSI) HAS BEEN A LEADER AND INNOVATOR IN THE VOLLEYBALL TOURNAMENT BUSINESS SINCE 1984. MANY OF TODAY'S TOURNAMENT FORMATS, PROCEDURES AND PROTOCOLS THAT ARE NOW COMMONPLACE WERE INVENTED AND FIRST IMPLEMENTED AT OUR MARQUIS EVENT, THE VOLLEYBALL FESTIVAL. THE SUMMER VOLLEYBALL FESTIVAL MOVED TO THE PHOENIX CONVENTION CENTER IN 2009 AFTER 5 YEARS IN RENO AND 19 YEARS IN NORTHERN CALIFORNIA. ANNUALLY, IT HAS AN ESTIMATED \$22 MILLION ECONOMIC IMPACT ON THE GREATER PHOENIX AREA WHILE PICKING UP OVER 10,000 ROOM NIGHTS. IN 2013, FSI STARTED THE FESTIVAL FIESTA CLASSIC OVER PRESIDENTS' DAY WEEKEND AT STATE FARM STADIUM. BOTH EVENTS HAVE COMBINED TO HAVE A POSITIVE IMPACT ON THE GROWTH OF FEMALE CLUB VOLLEYBALL, LOCAL BUSINESSES AND THE ECONOMY OF THE GREATER PHOENIX COMMUNITY. THE 2021 FESTIVAL FIESTA CLASSIC WAS SUCCESSFULLY HELD FEB. 13-16 WITH 416 TEAMS COMPETING UNDER A MODIFIED FORMAT WITH COVID-19 SAFETY PROTOCOLS SIMILAR TO THOSE PROPOSED HERE.

OUR EXPERIENCE GIVES US THE CONFIDENCE WE CAN SAFELY MOVE FORWARD WITH THE COMPETITION AS WE ARE PREPARED TO IMPLEMENT AND ENFORCE INNOVATIVE CHANGES TO REDUCE ATTENDANCE AND CLOSE INTERACTIONS, INCREASE SOCIAL DISTANCING AND MINIMIZE TEAM AND PARENT TIME SPENT IN THE BUILDING. THROUGH THIS DETAILED AND THOROUGH PUBLIC HEALTH & SAFETY PLAN, JUNIOR ATHLETES WILL HAVE THE OPPORTUNITY PARTICIPATE IN HIGH-LEVEL COMPETITION, BUILD STRONG PHYSICAL AND MENTAL HEALTH, AND GAIN VALUABLE EXPOSURE FOR COLLEGE RECRUITMENT.

ALL GUIDELINES HAVE BEEN DRAWN DIRECTLY FROM THE CDC, WORLD HEALTH ORGANIZATION (WHO), ARIZONA DEPARTMENT OF HEALTH SERVICES, AAU VOLLEYBALL, USA VOLLEYBALL AND GOVERNMENTAL GUIDELINES. CHANGES WILL BE MADE UPON RECOMMENDATIONS AND UPDATES BY THESE SAME BODIES OF EXPERTISE.

CDC APPROVED FACE COVERINGS ARE REQUIRED FOR ENTRY FOR ALL GUESTS, STAFF AND VENDORS AND WILL BE STRICTLY ENFORCED. A MODIFIED AND PHYSICALLY DISTANCED FLOOR PLAN WILL BE ADHERED TO, ALLOWING FOR THE PHYSICAL DISTANCING OF ALL GUESTS, STAFF AND VENDORS PER CDC GUIDANCE.



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PURPOSE

The purpose of this plan is to outline and describe the timeline and proven return to play procedures that Festival Sports and the PCC will use to conduct a safe volleyball tournament with increased physical distancing, monitoring of attendee traffic and enhanced janitorial services. All guidelines have been drawn directly from CDC, World Health Organization (WHO), AAU Volleyball, USA Volleyball, Arizona Public Health and Governmental Guidelines. Changes will be made upon recommendations and updates by these same bodies of expertise.

TOP PRIORITIES

- Physical Distancing
- Mandatory Face Coverings
- Staff & Vendor Health Screenings
- Cleaning & Sanitization
- Athlete Safety
- Communication

PHYSICAL DISTANCING

BEFORE ACTIVITIES

COURTS

- Portable SnapSport courts assembled June 24-29.
 - 24 in North Halls A-E (June 24-25)
 - 8 in West Halls 1-3 (June 24-25)
 - 6 in West 301 A-D (June 26-27)
 - 16 in North Hall 4 (June 26-29)
 - 14 in North Halls 5-6 (June 26-29)
 - Set-up teams will be in “pods” of 10 or less people
 - Set-up teams will be pre-assigned courts
 - Set-up team “pods” will maintain 6ft distance from other team “pods”
- FSI provides Hand-sanitizer & disinfectant for balls, score tables and ref stands at each court.
- Sanitization stations situated throughout playing areas.
- Chairs
 - 4 sets of 3 interconnected chairs spaced out for each team bench
 - 3 sets of 3 interconnected chairs spaced out on each end-line
 - 4 sets of 3 interconnected chairs spaced out opposite each team bench
 - 2 chairs at score table
- Wider aisles and more spacing between courts than in 2019.
- Elimination of majority of vendors in playing halls.
- Elimination of relaxation parent area in Hall 4 with couches, TVs and masseuses.
- Elimination of 15 row bleacher “feature” court in Hall 4.

*** See Appendix A for Court Diagrams ***



TICKETING & ATTENDANCE

There are no pre or onsite ticket sales in 2021. Up to 2 parents/spectators per athlete are pre-registered to each team roster. High COVID risk individuals (elderly, pre-existing conditions) are asked to not attend. Team rosters are limited to a maximum of 40 persons (12 players, 2 coaches, 2 chaperones, and 24 parents/spectators).

In 2019, 277 teams competed from 8am-2pm and 275 teams competed from 3pm-9pm. All age groups (12-18) played over the same 4-day period. Four teams competed on one court over 6 hours. While 2 teams played, one team helped officiate, keep score, and call lines, and the 4th team rested, snacked hung out, and visited vendors.

Our revised "Play Safe" 2021 format makes the following significant adjustments:

- Age groups are split over 8 days to reduce the number of teams playing at one time.
 - 12s & 13s play June 26-29 (estimated 128 teams total)
 - 14s, 15s, 16s, & 17/18s play June 30-July 3 (estimated 400 teams total)
- 3 playing waves are used instead 2, further reducing teams playing at one time by 33% and allowing for more time to clean and sanitize the courts and facility.
 - Wave 1: 8am-11am
 - Wave 2: 1pm-4pm
 - Wave 3: 6pm-9pm
- Instead of 4 teams competing on one court, 4 teams will play 3 consecutive matches on two courts further reducing teams playing at one time by 50% and the additional benefits of:
 - Teams are not "hanging out" waiting to play.
 - Teams compete over only 3 hours instead of 6.
 - Only 2 teams and their spectators on one court instead of 4.
 - Parent volunteers from competing teams help call lines and keep score.

Participation and attendance estimates.

12s and 13s, June 26-29

- 24 courts in 190,000 sf North Halls A-E (vs. 28 in 2019)
- COVID safe max capacity of 6,785
- Wave 1-3: 48 teams & 1,920 max attendees each wave
- People in Building at one time (34% of 2019)
 - Before: 5,712 (112 teams, unlimited parents/athlete, 2 waves)
 - Now: 1,920 (48 teams, 2 parents/athlete, 3 waves)

14s through 18s, June 30-July 3

- 24 courts in 190,000 sf North Halls A-E (vs. 28 in 2019)
 - Waves 1-3: 48 teams & 1,920 max attendees each wave
 - COVID safe mx capacity of 6,785
- 6 courts in 45,200 sf West 301 Halls A-D (vs. 6 in 2019)
 - Waves 1-3: 12 teams & 480 max attendees each wave
 - COVID safe max capacity of 1,614
- 8 courts in 86,200 sf West Halls 1-3 (vs. 15 in 2019)
 - Waves 1-3: 16 teams & 640 max attendees each wave
 - COVID safe max capacity of 3,018
- 16 courts in 123,800 sf North Halls 4 (vs. 16 in 2019)



- Waves 1-3: 32 teams & 1,280 max attendees each wave
- COVID safe max capacity of 4,421
- 14 courts in 102,800 sf North Halls 5-6 (vs. 18 in 2019)
 - Wave 1-3: 28 teams & 1,120 attendees each wave
 - COVID safe max capacity of 3,671
- People in 548,000 sf Building at one time (**38% of 2019**)
 - *Before*: 14,127 (277 teams, unlimited parents/athlete, 2 waves)
 - *Now*: 5,440 (136 teams, 2 parents/athlete, 3 waves)
 - Total COVID safe capacity: 19,571

TEAM CHECK-IN

- Rosters, AAU membership and waivers verified virtually/remotely.
- Extended onsite check-in hours for coaches to get credentials & team bags.
- Drive-thru and contactless check-in utilized via car ques on 3rd street pull ins or through Monroe Ballroom pull in.
- Check-in time reservation system utilized.
- Coach identifies his club/team to FSI staff on arrival.
 - Team bag(s) taken outside to coach.
 - Coach asked to verify the count of team credentials and parent/spectator wrist bands prior to leaving.
- No Late Check-in on day of competition

12s & 13s

- Friday, June 25: 10am – 8pm

14s, 15s, 16s & 17/18s

- Monday, June 28: 1pm – 8pm
- Tuesday, June 29: 10am – 8pm

TEAM PRACTICES

- No Team Practices prior to competition to avoid unstructured play and unnecessary interactions.

HYDRATION STATIONS

- Gatorade and water hydration stations NOT provided as before.
- Athletes and parents are encouraged to bring own water bottles.
- Aventura providing food and beverage sales within contained, dedicated, concession areas that allow physically distanced seating.

VENDORS

- Reduced number of Vendors (**36% of 2020**)
 - *Before*: 22 *Now*: 8
 - Zia Graphics (Event merchandise)
 - Referee Photo (Event action photographer)
 - BallerTV (Game Internet Broadcaster)
 - WildPepper Sports (Volleyball Uniforms)



- Sundance (Custom shirts and apparel)
- Absolute Marketing (Electronics and gadgets)
- Cutco Cutlery (Kitchen knives and tools)
- NSR (Scouting & recruiting services)
- Only WildPepper will be inside the playing Halls to increase walk space and court spacing.
- Hand sanitizer at each booth.
- Vendors to submit safety protocol plan for approval.
- Cashless transactions.
- Increased pre-orders with onsite pick up.
- Line ques with 6ft social distancing markers.
- Regular cleaning and disinfecting of tables and payment terminals.

DURING ACTIVITIES

PARKING

- Prepay parking and cashless parking app utilized.
- Signage placed at the entrance to parking lots to encourage physically distancing vehicles.
- Cars encouraged to leave spaces in between next car.

ENTRANCES

- Signage placed along approach to entrances encouraging hand washing, use hand sanitizing stations and to stay home if sick.
- Signage placed throughout the Convention Center's public areas, entrances, and show floors to encourage social distancing, hand washing, and available hand sanitizing stations.
- CSC guards encourage social distancing on escalators and throughout event.
- Box Office and Will Call closed for event.
- Dedicated entrances for West Halls 1-3, North Hall 4, North Halls 5-6, North Halls A-E and West 301 A-D.
- Court Number signs placed outside each dedicated Hall entrance.
- Hall Entrance times:
 - Wave 1: 7am
 - Wave 2: Noon
 - Wave 3: 5pm
- Only Teams scheduled to play in that wave permitted to enter.
- CSC guards will encourage social distancing as spectators walk to Hall entrances and throughout event.
- CSC guard will administer temperature checks at Hall entrances and check teams credentials and parent/spectator wrist bands.
- No bag searches.
- As needed Spectator use of elevator limited to 3 people per to adhere to social distancing.
- Masks available upon request for spectators and players.

CONCESSIONS

- Aventura provides concessions for spectators with dedicated "Food Garden" areas to accommodate social distancing.



PUBLIC HEALTH & SAFETY
VOLLEYBALL FESTIVAL

- No food or beverage is allowed to be taken outside the "Food Garden" areas to prevent attendee from walking or watching without masks.
- Offerings include pre-packaged food and drinks. No self-serve items are offered.
- No Coach Hospitality Room.

GAME PROTOCOLS

- Best of 3 sets per match on Days 1-3 pool play.
- No playoffs for ties in pool standings to keep Wave schedule on time. Ties decided by posted tie break procedures.
- Day 3 and 4 Bracket play, every match scheduled on the 1 hour and 10 minutes. For example, 8:00am, 9:10am, 10:20am to allow for longer matches.
- One match open time slot between brackets. For example, if the gold match on a court ends at 10:20 there will be no match at 11:30 and the next bracket would begin at 12:40.
- No handshakes, high fives, or close huddles.
- Modified coin toss, warm-up and substitution procedures are used.
- No changing of sides by teams or parents unless there is a clear disadvantage (i.e., light shining in the eyes of one side).
- All Parents, Coaches, Referees, and players (when not playing) must wear masks.
- There is no refusal to wear a mask, regardless of having a doctor's note or not.
- Failure to comply with mask mandate results in game penalties described under "Mandatory Face Coverings" section below.

GAME OFFICIALS

- One Up Official (R1) per court
- Mandatory masks
- Can use traditional whistle under mask or electronic/hand whistle.
- R1 will sanitize balls between matches.
- No Down Official (R2)
- Each team provides one parent to call lines.
- Each line judge calls lines on the opposing team's side.
- Each team provides one parent for score table (flip scores & modified score sheet).
- Each coach signs score sheet to verify game result.
- Score sheets collected by Festival Staff.

AFTER ACTIVITIES

EXIT

- Teams are to leave their playing Hall at the completion of their matches to all Staff to clean and sanitize courts area and the building.
- Teams may shop with vendors prior to returning to their vehicles while practicing social distancing.
- All teams exit from the same Entrances used for their Wave.



AWARDS

- Medals and trophies for winning teams are distributed to coaches and not presented to individual players.
- Teams are encouraged not to congregate on the court after the match to take photos.
- Award photo back drops are located in the lobby areas on Day 4 away from higher traffic areas.

MANDATORY FACE COVERINGS

REQUIREMENTS

- All Players, Coaches, Parents, Staff and Vendors are required to wear face coverings upon entering and while in the venue.
- ✱ • Players not required to wear a face covering while playing on the court.
- Face Coverings may be removed to eat or drink but must then be replaced.
- Festival and Convention Center staff will have a supply of disposable masks for people without their own.
- Audio messaging throughout the Halls is played to encourage guests to practice social distancing, mask up and head back to their vehicles at the completion of competition.
- Only CDC approved face coverings are allowed in the Convention Center (excludes gators, bandanas, etc.).

GAME PROTOCOLS FOR FACE COVERINGS

These step-by-step sanction guidelines are to help enforce the mandatory face mask requirement for coaches, players, and spectators during a match. These steps are to be used after a reminder has been given to each team, not to each parent or player. There is a difference between forgetting and defiance of the rule. Gimmicks to avoid the mandate are treated as defiance.

1. Yellow card - team delay
2. Red card - point awarded (coach needs to be reminded next step is forfeit)
3. R1 steps off stand to request Head Referee - Match forfeit (too late to comply after this step) ^
4. HR will determine if this warrants a match forfeit or tournament disqualification (this is based on the person leaving the premise with player or parent without further escalation)

The below guidelines are for players and parents not actively involved in a match to help enforce to mandatory face mask rule. Mask may be removed to drink and eat briefly.

1. R1, HR, Festival Staff or Facility security gives reminder when seen.
2. R1, HR, Festival Staff contacts head coach and/or club director of team to get involved to help correct the situation. If not corrected, offending party must leave the venue.
3. HR and Facility will determine if refusal results in next match forfeit or tournament disqualification.

STAFF & VENDOR HEALTH SCREENINGS

- All Festival staff and vendors will answer a health questionnaire prior to the start of each 4-day competition.



- Festival staff has face masks readily available in their offices.
- All staff and vendors will practice social distancing of at least 6 feet distance, wash hands thoroughly and stay at home if feeling ill.
- All non-tournament Festival staff and vendors will check in daily upon arrival to the Sports Medicine room for health screening and temperature checks.

CLEANING AND SANITIZATION

- Convention Center Housekeeping Department is following all CDC Guidelines when it comes to the disinfection of areas and touch points at the Convention Center. Congruently, they are following all Guidelines per chemicals used to treat areas at the Convention Center.
- Electrostatic disinfection of chairs on courts after each Wave and after each day.
- Electrostatic disinfection of chairs used for concessions after each day.
- Convention Center staff will implement all-day cleaning of restrooms, escalators, and various common touch points.
- Personal Protective Equipment (PPE) and Hand Hygiene:
 - Cleaning staff will wear disposable gloves and masks for all tasks in the cleaning process, including handling trash.
 - Gloves and gowns will be compatible with the disinfectant products being used.
 - Cleaning staff and others should wash hands often, including immediately after removing gloves and after contact with an ill person, by washing hands with soap and water for 20 seconds. If soap and water are not available and hands are not visibly dirty, an alcohol-based hand sanitizer that contains 60%-95% alcohol may be used. However, if hands are visibly dirty, always wash hands with soap and water.
- Further detailed efforts taken by the Convention Center housekeeping and security teams is available upon request.
- Festival staff is required to disinfect ref stands, score tables and balls throughout the tournament.

ATHLETE SAFETY

SPORTS MEDICINE

An experienced team of 20-25 certified ATCs from NCAA and local high school athletic programs work under the direction of a licensed Medical Director to respond, assess, and treat injuries or illnesses that occur during the event.

- West Meeting Room 101 is utilized for the treatment of first aid and acute injuries.
- PPE equipment and latest industry safety protocols are utilized.
- No preventative taping or post-play icing is performed to minimize close contact.
- A separate isolation room is designated for potentially sick/COVID symptom patients for evaluation.
- A complete Medical Plan is established for the event.



COVID-19 PROTOCOL OVERSIGHT DIRECTOR

A designated COVID-19 Protocol Oversight Director is responsible for education and ensuring compliance with the tournament's COVID-19 Management Plan. The COVID-19 Protocol Oversight Director, or his/her designee, ensures compliance with management protocols by teams, staff, and essential personnel during the competition.

SUSPECTED COVID-19 SYMPTOMS

If a staff member or attendee becomes sick, they are separated from others to the COVID-19 Isolation room as soon as possible until they can go home. They are provided with a clean, disposable face mask to wear. If needed, emergency services are contacted for those who need emergency care. Local public health officials are contacted regarding the possible case of COVID-19 at the event and on how to communicate with staff and attendees about possible exposure to the virus.



CONTACT TRACING

In the case of confirmed or suspected COVID-19 case, the event and Convention Center will work with local health officials to provide any helpful information to assist in contact tracing and contacting potentially exposed individuals. Because all attendees are electronically registered on a team roster, the event has the below information readily available if needed:

- Team rosters with cell phone, emails and contact information for all players, coaches and the two parent/spectators per athlete.
- Records of the courts and times that each team played which is automatically recorded and archived.
- Records of which officials worked each match which is recorded and archived.

COMMUNICATION

PRE-EVENT COMMUNICATION

Email, Social Media, Website and Text Alerts are used before the competition to encourage staff and attendees to take everyday preventive actions to help prevent the spread of respiratory illnesses, such as COVID-19. This includes:

- High-risk individuals (over 65 or underlying medical conditions) should stay home.
- Cleaning your hands often.
- Avoiding close contact with people who are sick.
- Staying home when you are sick.
- Covering coughs and sneezes with a tissue or the inside of your elbow.
- Cleaning and disinfecting frequently touched surfaces.
- Using a mask in public, especially when it may be difficult to maintain a distance of at least six feet from other people.



ANNOUNCEMENTS

- All attendees to the venue are encouraged to practice social distancing of at least 6 feet distance, wash hands thoroughly and to stay at home if feeling ill.

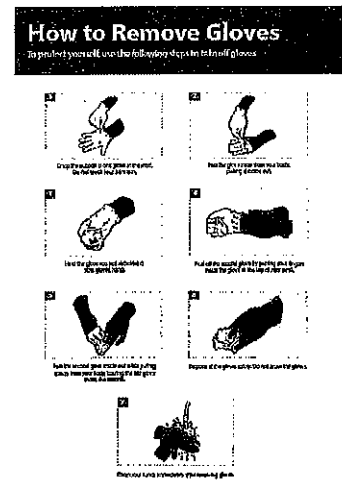
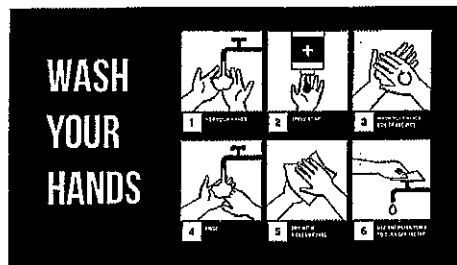
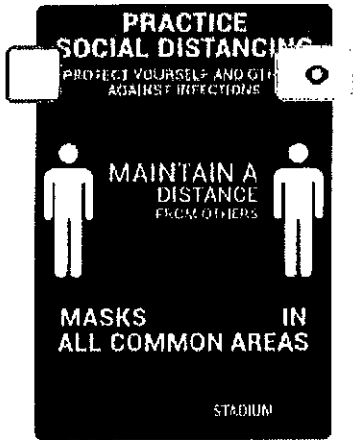
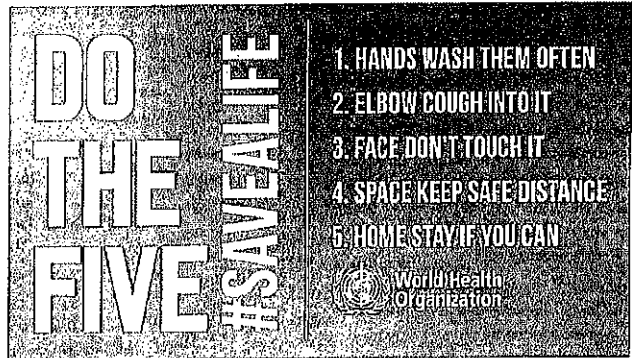
TEXT ALERTS

- A text system is utilized to send reminders, announcements, and emergency information to all attendees.



SIGNAGE

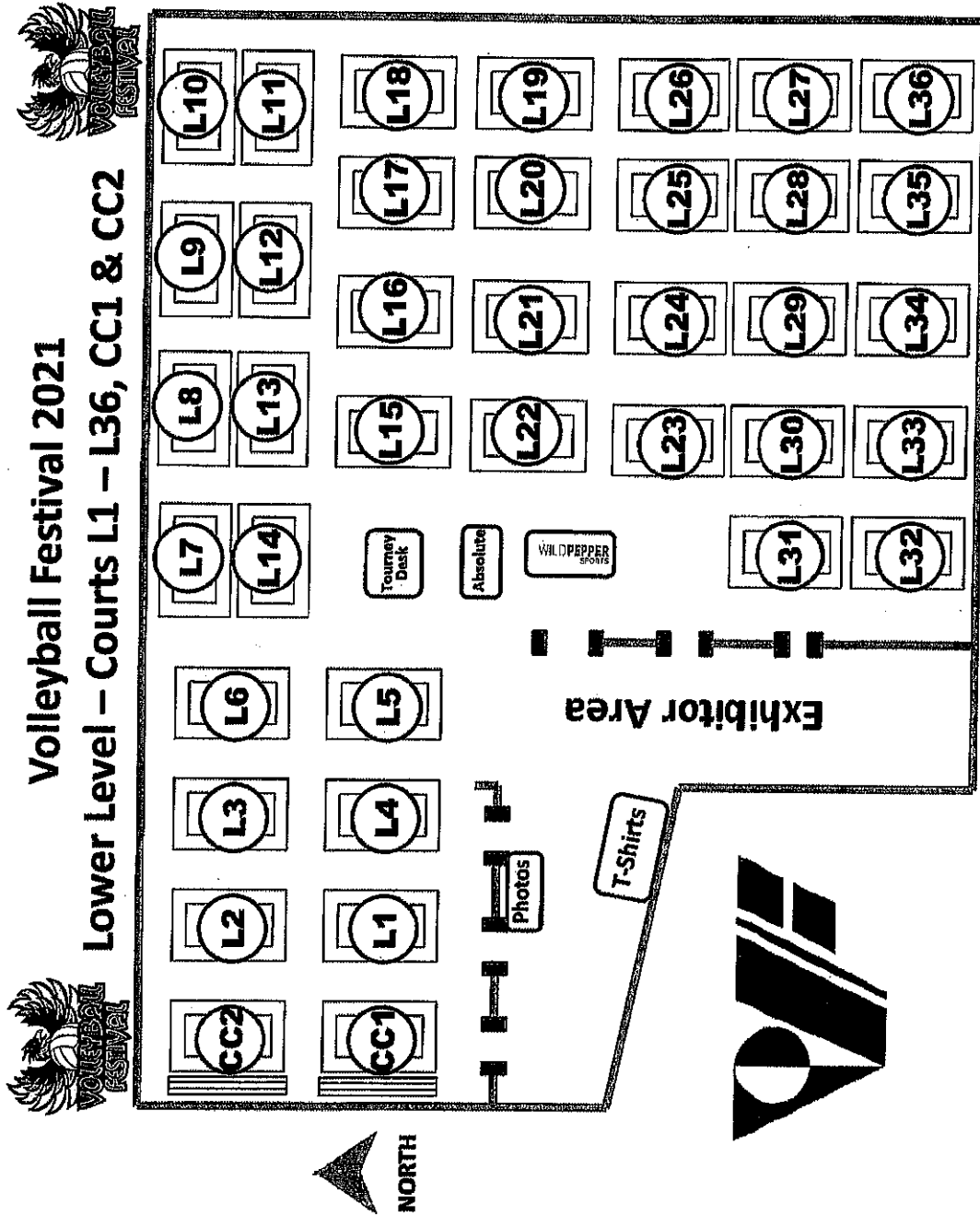
- Increased signage placed at entrances to encourage social distancing, health and hygiene, and one directional paths.
- Signage placed throughout the public areas, entrances, and show floors to encourage social distancing, hand washing, and available hand sanitizer stations.
- Signage placed in multiple locations to educate and remind guests and staff of CDC guidelines and proper care techniques.
- Signs placed in the following areas:
 - All building entrances
 - All pre-function and lobby areas
 - All meeting room areas
 - All show room Hall entrances
 - All show floors
 - Open Restrooms
- Refer to Appendix B for placement maps.





APPENDIX A

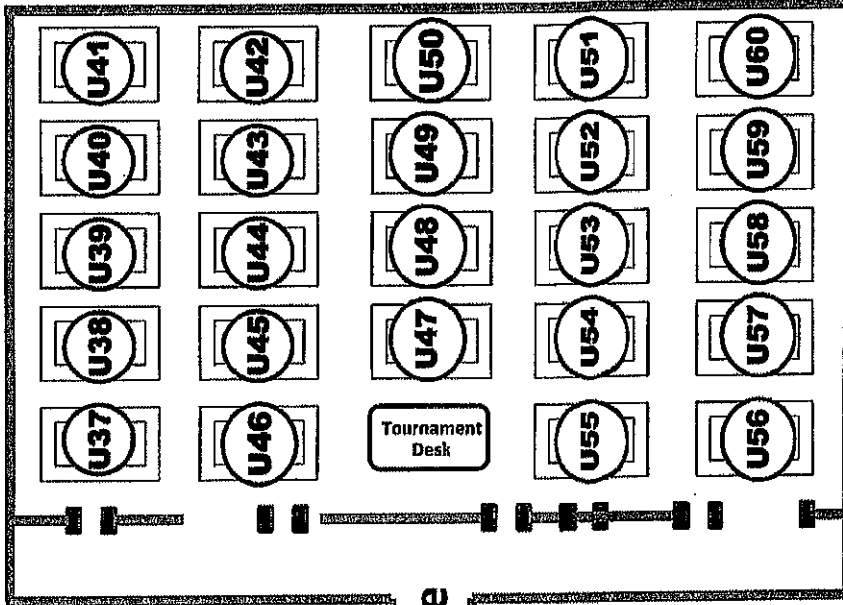
COURT MAPS



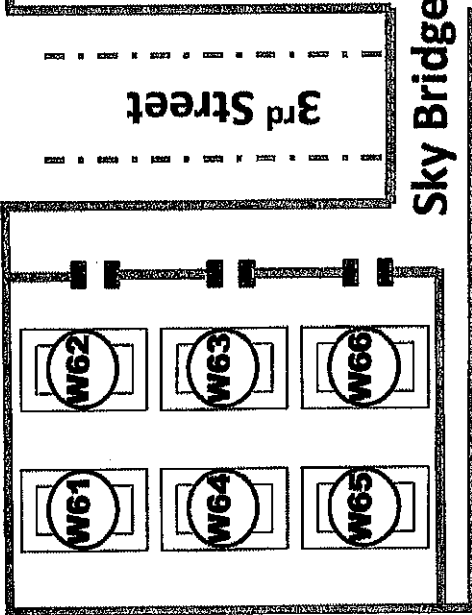


Volleyball Festival 2021

Upper North (Ct. U37-U60)



Upper West (Ct. W61-W66)



Sky Bridge

3rd Street

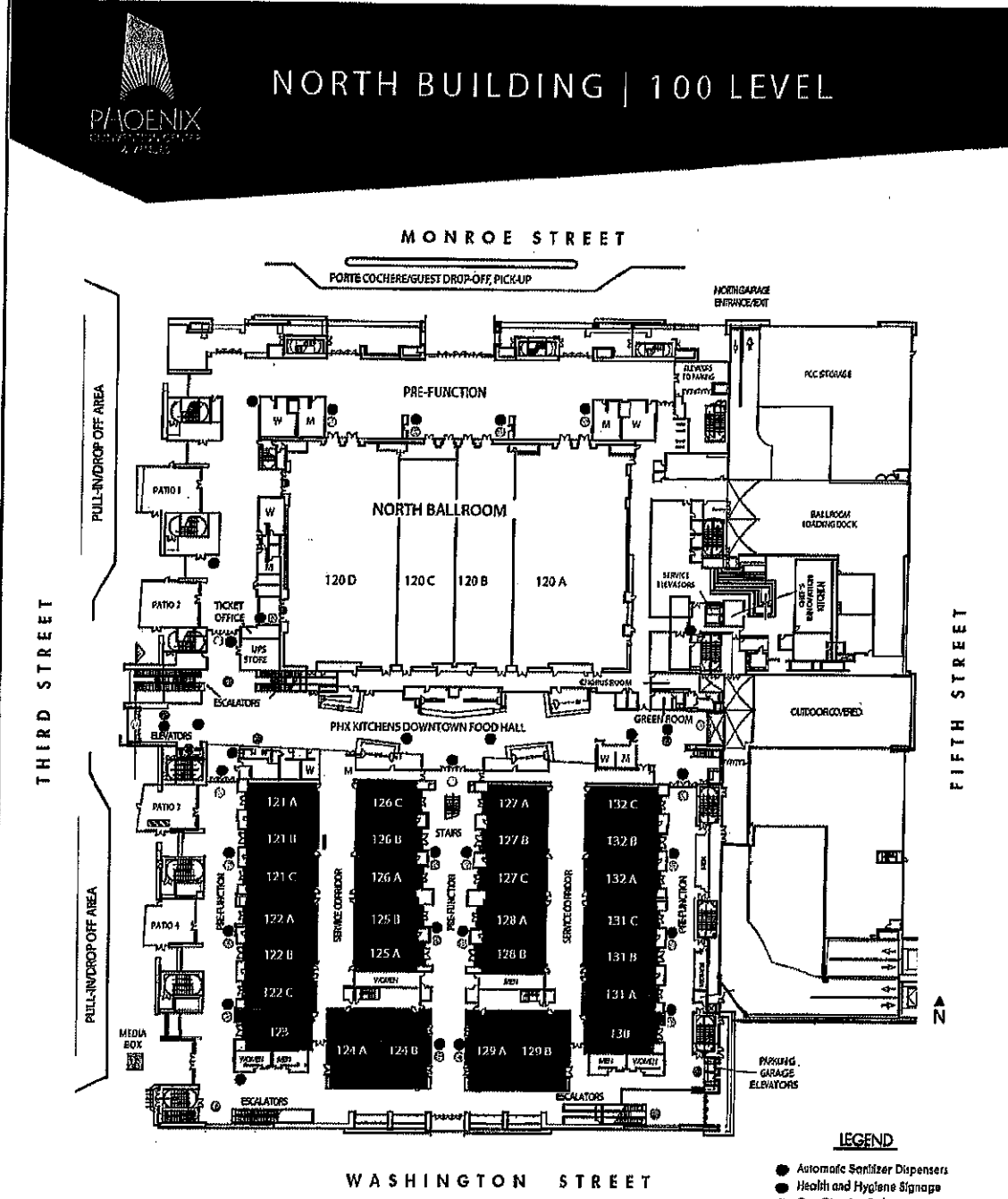
3rd Street





APPENDIX B

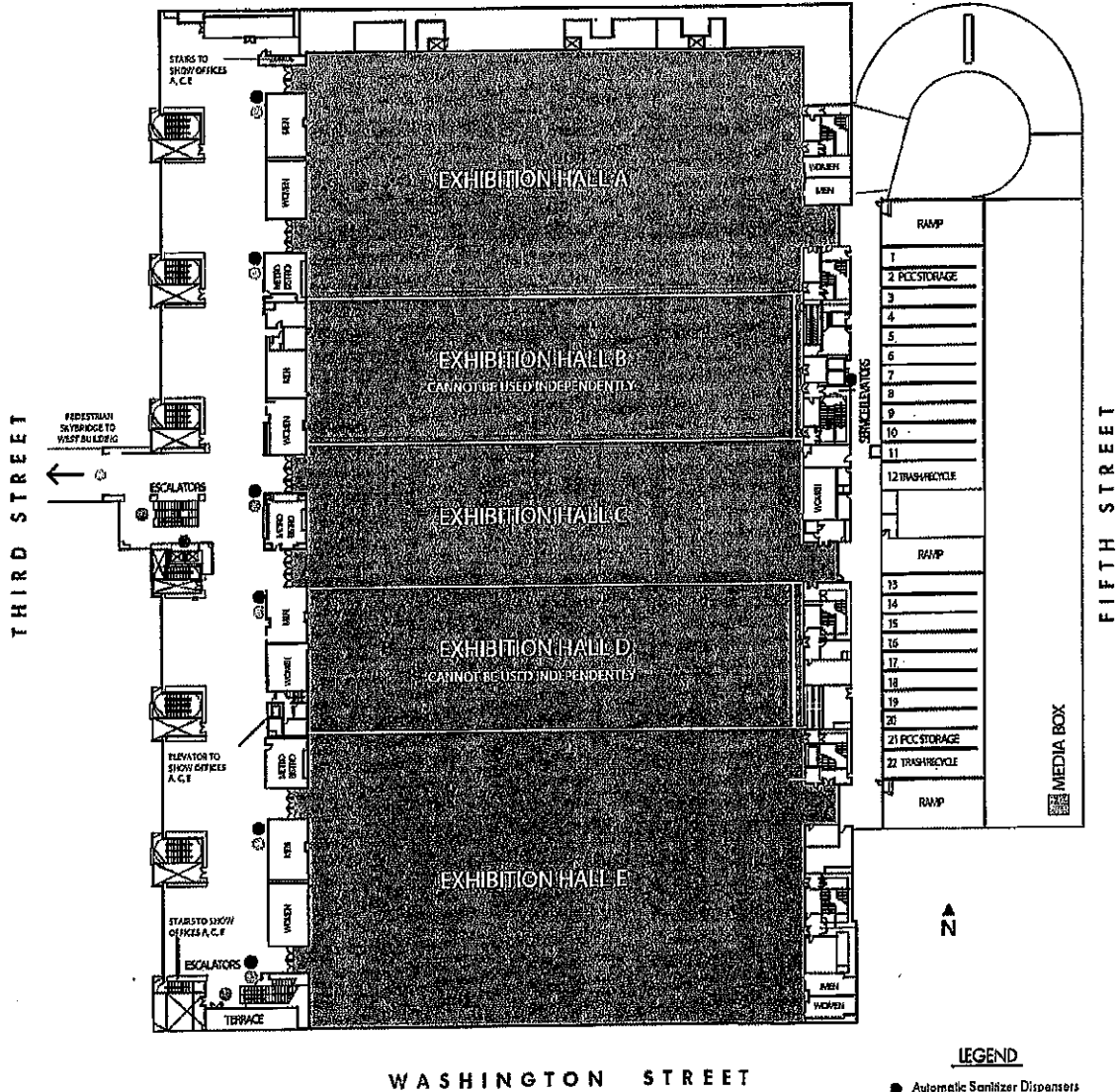
SIGNAGE & SANITIZER MAPS



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NORTH BUILDING | 300 LEVEL



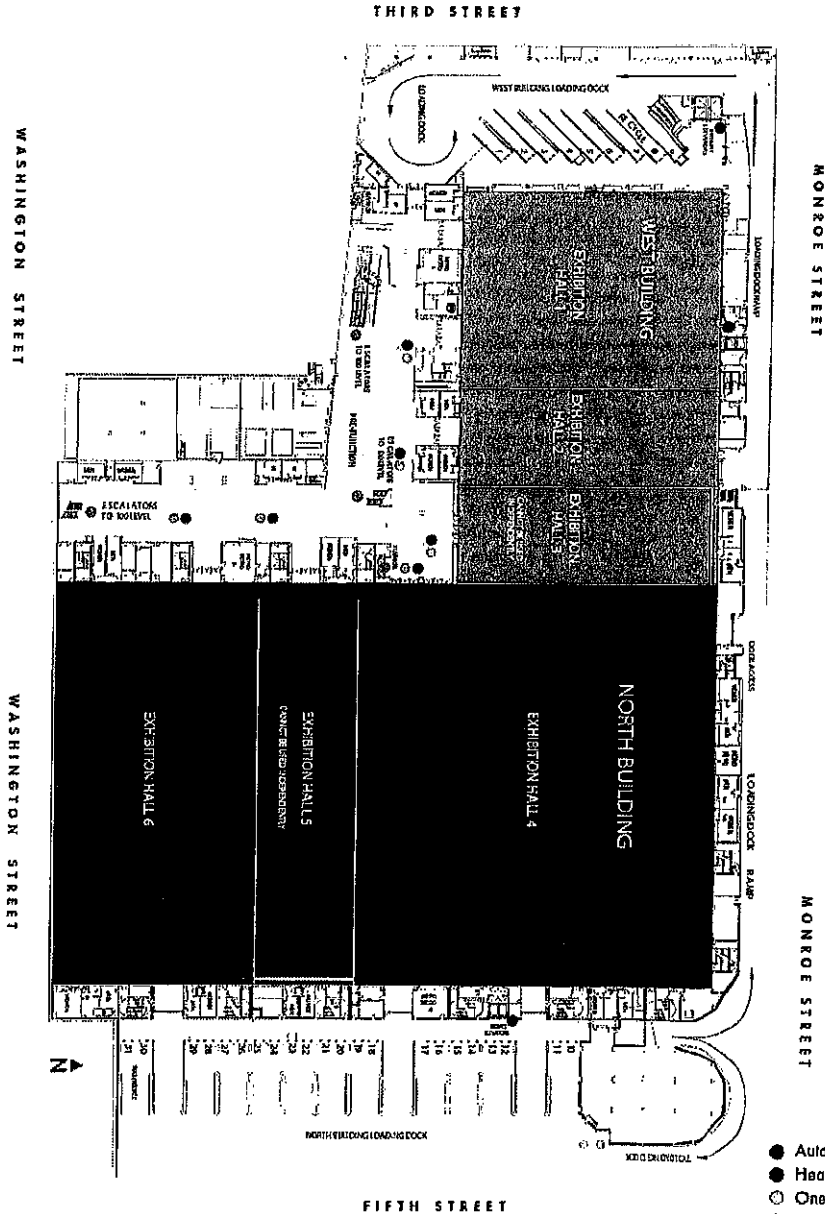
LEGEND

- Automatic Sanitizer Dispensers
- Health and Hygiene Signage
- One Direction Path
- ⊗ Physical Distancing Signage
- Touchless Doors
- ⊗ Wipes Dispensers

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 **NORTH BUILDING | LOWER LEVEL**

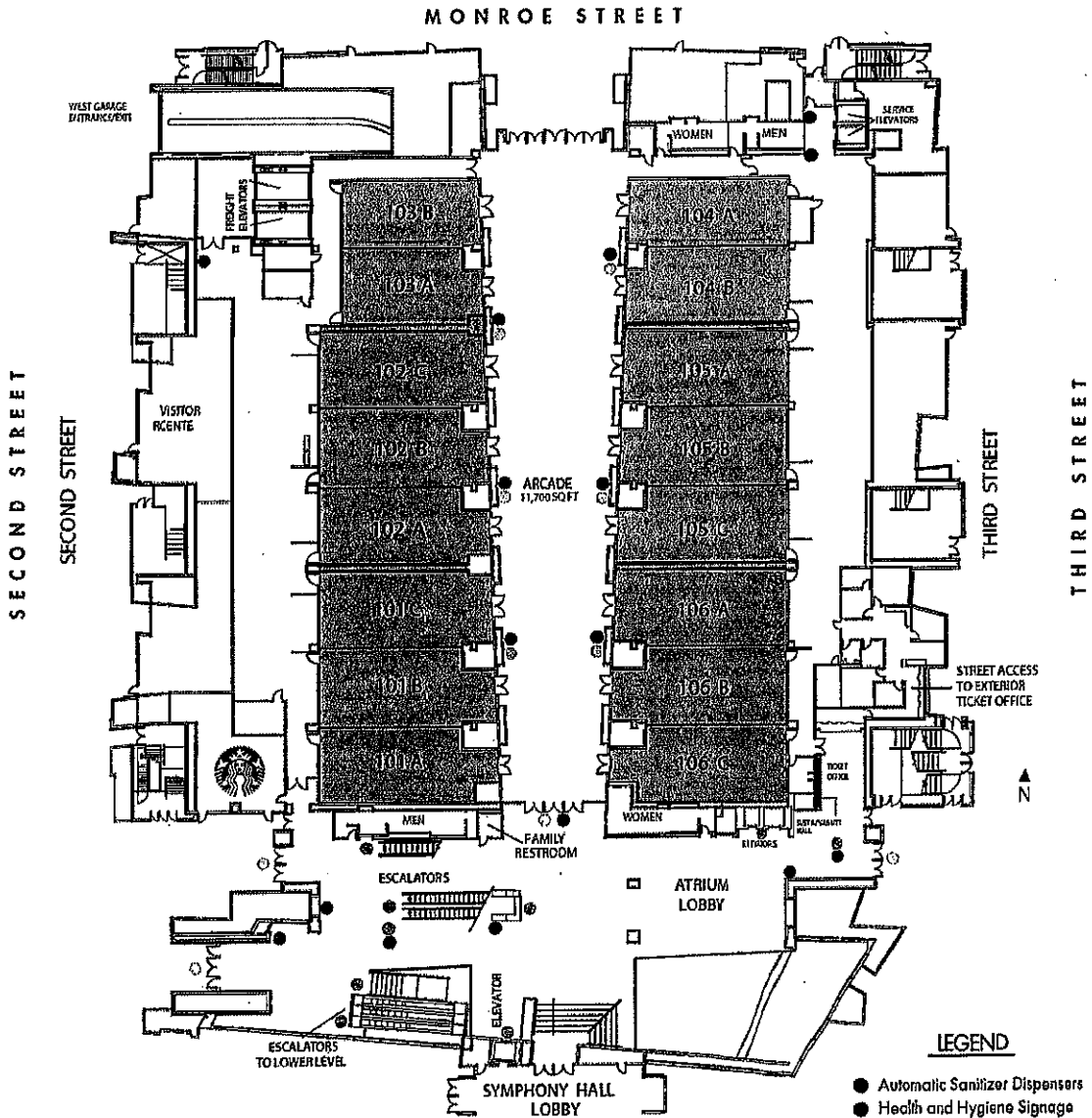


- LEGEND**
- Automatic Sanitizer Dispensers
 - Health and Hygiene Signage
 - One Direction Path
 - ⊗ Physical Distancing Signage
 - Touchless Doors
 - ⊗ Wipes Dispensers

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WEST BUILDING | 100 LEVEL



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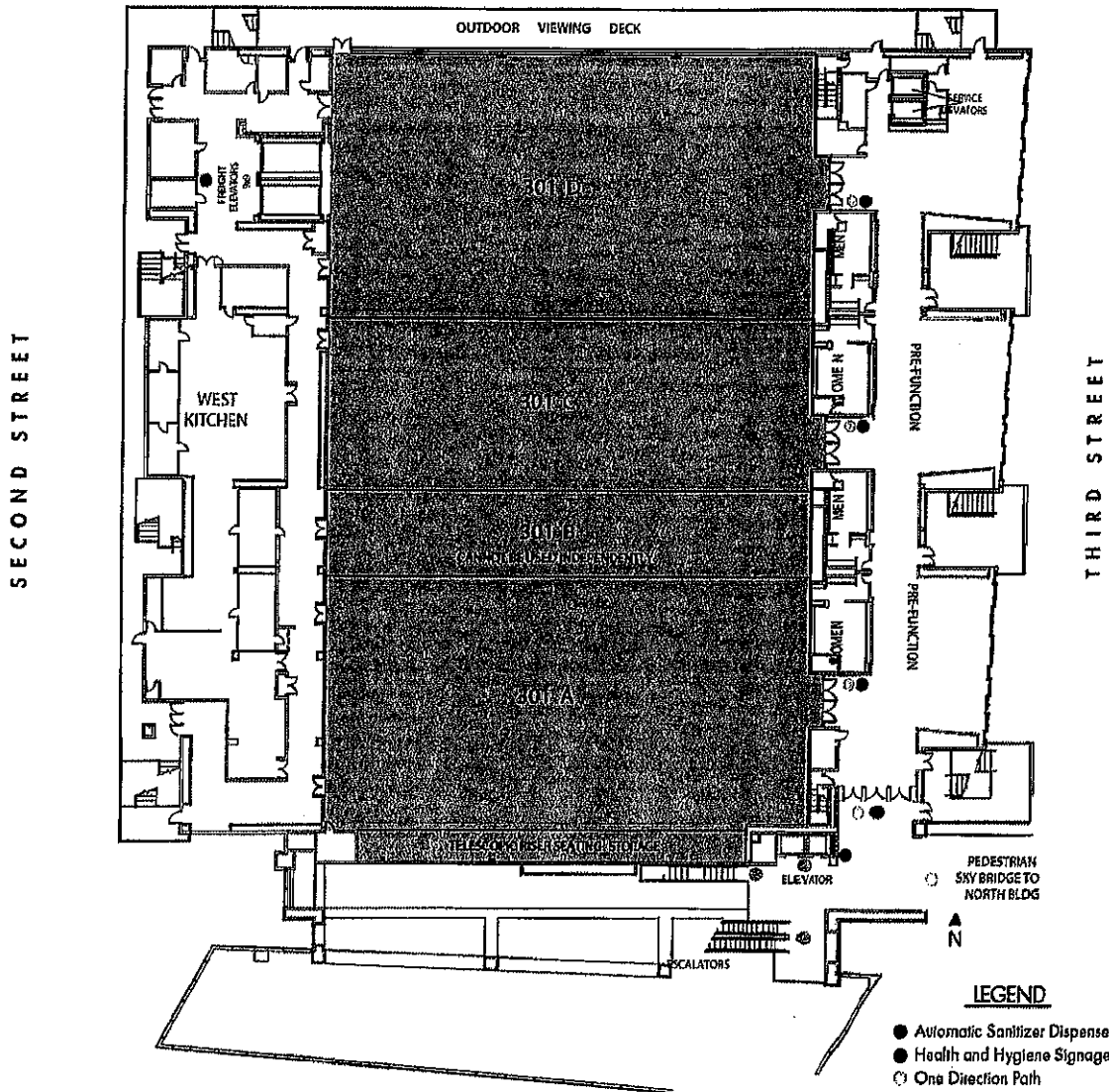
LEGEND

- Automatic Sanitizer Dispensers
- Health and Hygiene Signage
- One Direction Path
- ⊗ Physical Distancing Signage
- Touchless Doors
- ⊗ Wipes Dispensers

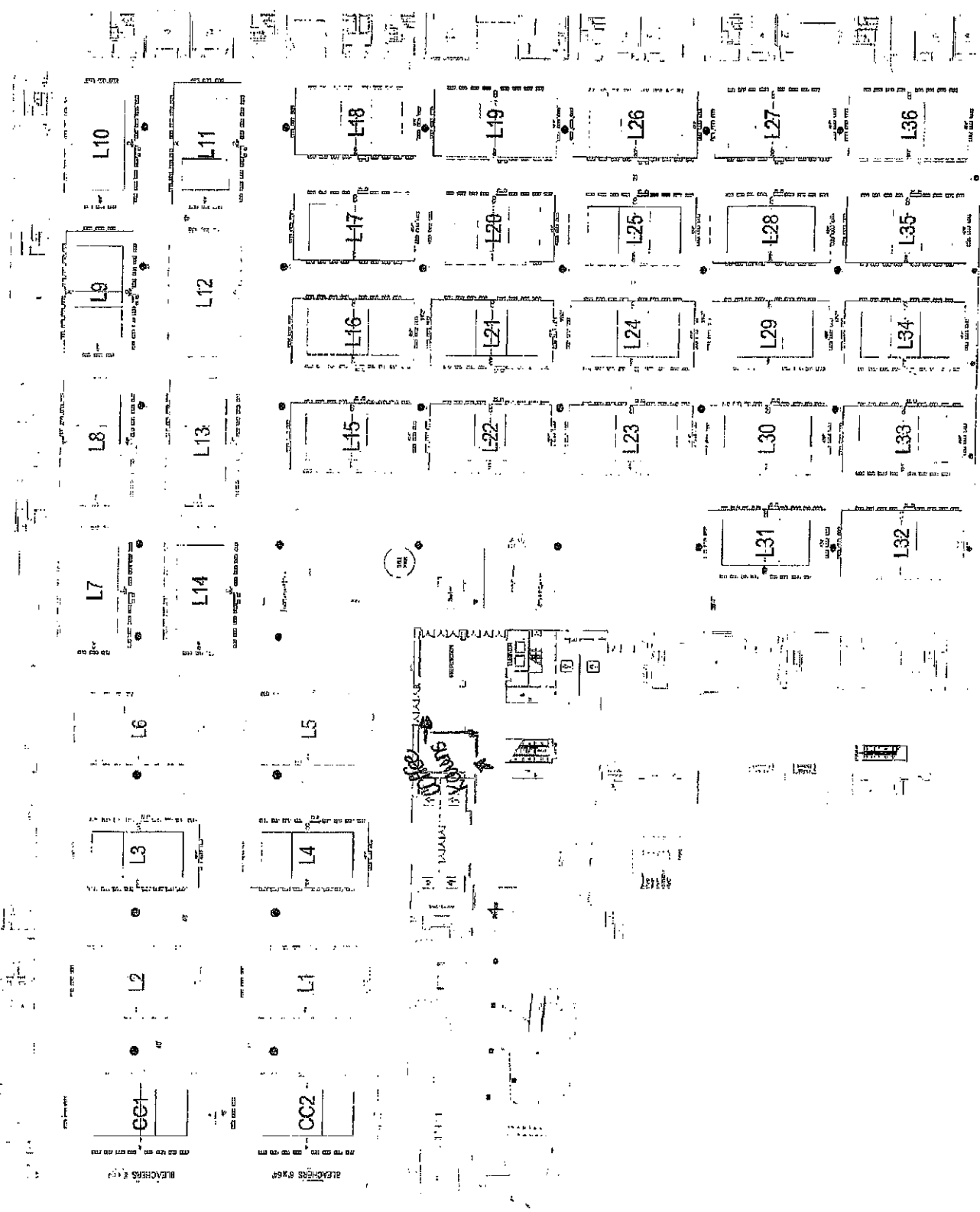


PHOENIX CONVENTION CENTER
WEST BUILDING | 300 LEVEL

MONROE STREET



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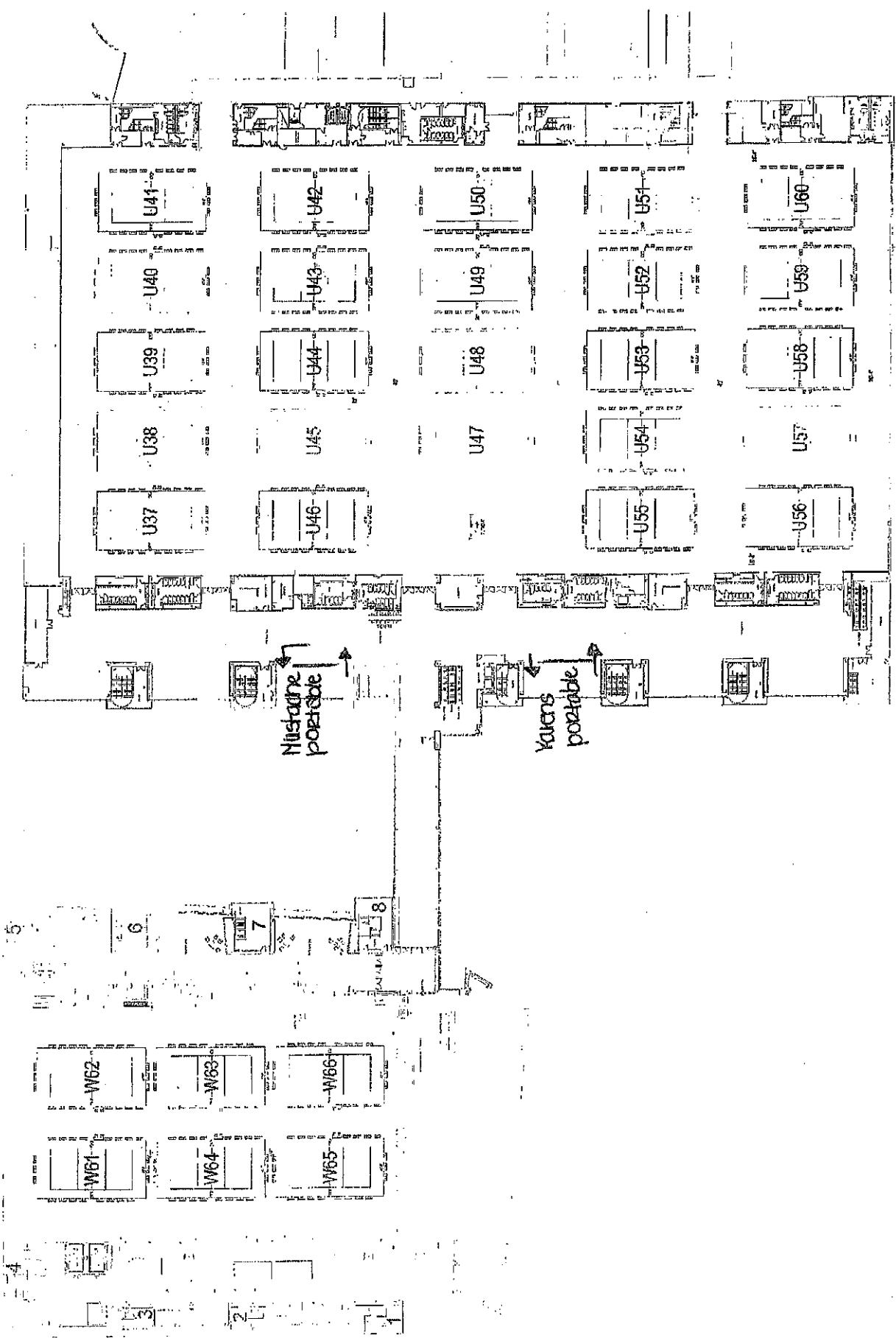


Volleyball Festival
June 30 - July 3, 2021
Phoenix Convention Center - Lower Level

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 DATE: 07/20/2021





1. ALL WORK SHALL BE IN ACCORDANCE WITH THE CITY OF PHOENIX SPECIFICATIONS FOR CONSTRUCTION AND THE CITY OF PHOENIX STANDARD SPECIFICATIONS FOR CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF PHOENIX AND THE ARIZONA DEPARTMENT OF TRANSPORTATION AND SAFETY. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF PHOENIX AND THE ARIZONA DEPARTMENT OF TRANSPORTATION AND SAFETY.

Volleyball Festival
 June 30 - July 3, 2021
 Phoenix Convention Center - Upper Level

File: 2021-07-03-01-01
 Date: 6/23/2021
 P: 1/20

Coffee & Karen

West Building - Lower Level

EQUIPMENT REQUIRED

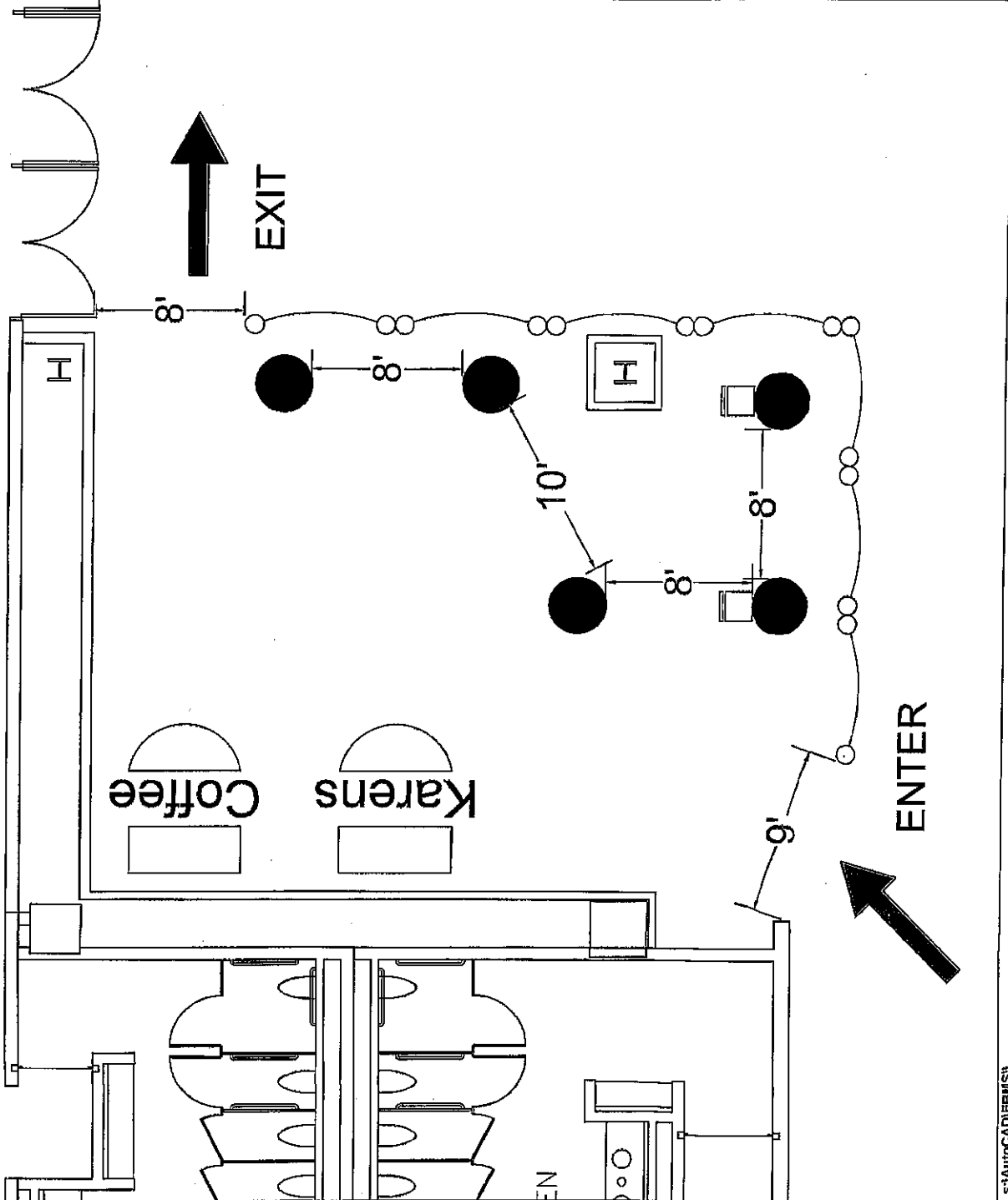
Lower Hall 3 Pre Function

- 5 Cocktail Tables
- 2 High Chairs
- 7 Stanchions

SUBMITTED TO FIRE DEPARTMENT
BY _____ DATE _____
PCC Events Manager

SUBMITTED TO PCC EVENTS MANAGER
BY _____ DATE _____
Phoenix Fire Dept. Representative

APPROVED
 APPROVED AS NOTED
 NOT APPROVED



NOTES:

Mustache Portable
North Building - 300 Level
EQUIPMENT REQUIRED

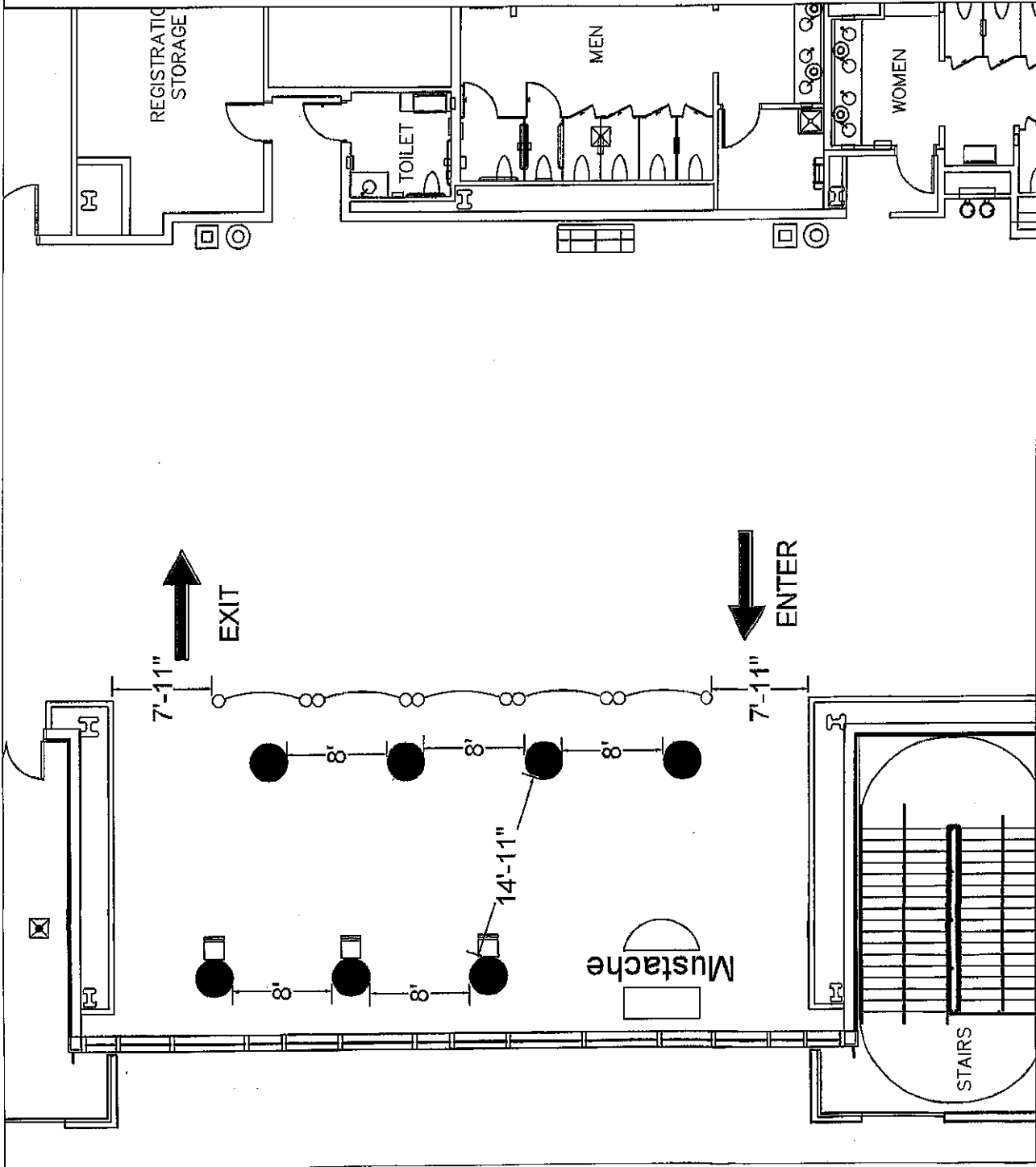
Hall B Pre Function

- 7 Cocktail Tables
- 3 High Chairs
- 5 Stanchions

SUBMITTED TO FIRE DEPARTMENT
BY _____ DATE _____
PCC Events Manager

SUBMITTED TO PCC EVENTS MANAGER
BY _____ DATE _____
Phoenix Fire Dept. Representative

APPROVED
 APPROVED AS NOTED
 NOT APPROVED



NOTES:

Karen Portable
North Building - 300 Level
EQUIPMENT REQUIRED

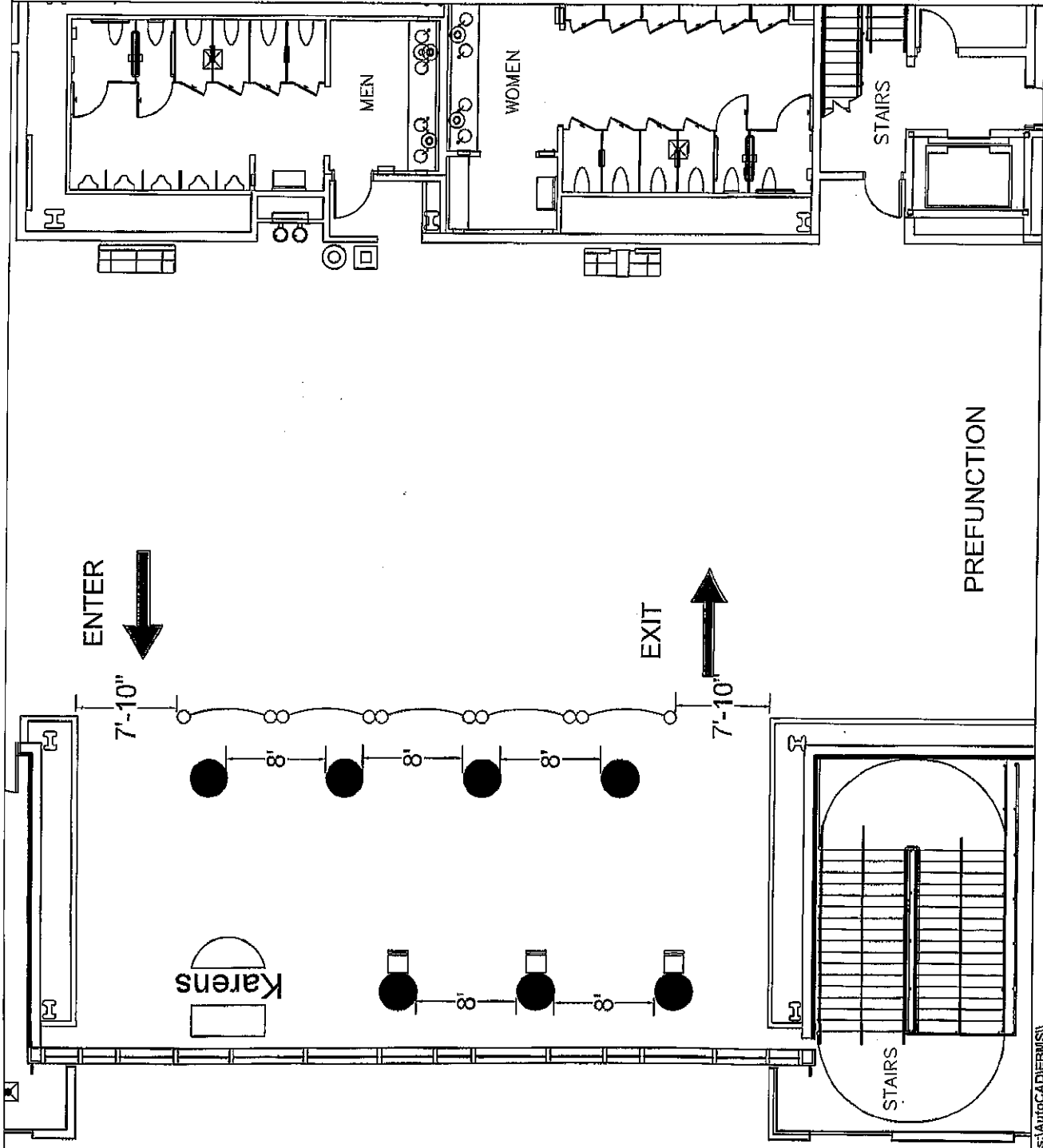
Hall D Pre Function

- 7 Cocktail Tables
- 3 High Chairs
- 5 Stanchions

SUBMITTED TO FIRE DEPARTMENT
BY _____ DATE _____
PCC Events Manager

SUBMITTED TO PCC EVENTS MANAGER
BY _____ DATE _____
Phoenix Fire Dept. Representative

APPROVED
 APPROVED AS NOTED
 NOT APPROVED



NOTES:



aventura
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EVENT OVERVIEW			
EVENT	Volleyball Festival		
EVENT DATE	June 30-July 3, 2021	EVENT ID	22487
EVENT LOCATION	South Building- Hall G		
EVENT F&B	<p>Phoenix Downtown Food Hall - North Building- Main Level Upper Level - Hall A-E Prefunction - Two alcoves - one portable in each alcove. Areas stanchioned off to contain food and beverage. Signage provided by the PCC that food & beverage must stay in designated area. Entrances / Exits marked. Compliance managers provided by PCC.</p> <p>Lower Level - Hall 1-6 Prefunction - One alcove - Two Snack Portables. Areas stanchioned off to contain food and beverage. Signage provided by the PCC that food & beverage must stay in designated area. Entrances / Exits marked. Compliance managers provided by PCC.</p>		

ATTENDANCE	Varies		
COVID PROCEDURES	Attached		
F&B SPECIFICATIONS	Concessions Only		
DIAGRAMS	Attached		

EVENT SCOPE	
SERVICE STYLE	<p>Retail Foods Social distance signage and stanchions. Sneeze guards in front of cashier. Touchless Payment / Cashless Transactions only. All food and beverage handed out by attendant in individual containers / with lids. All service ware is disposable. Signage stating "mask required for service". Food and beverage will be limited to dedicated food gardens in a stanchioned area for consumption. No F&B will be allowed in the event.</p>
STAFF	<p>F&B Staff will be social distanced prior to check in. Every staff member will have a temperature check, health status questionnaire and safety guideline review prior to shift. Facial mask that covers nose and mouth to be worn at all times. Disposable gloves will be worn at all times, in addition to frequent handwashing.</p>
SANITATION	<p>F&B stations to have hand sanitizer and signage encouraging guest to utilize. attendant to wipe down high touch points during service time.</p> <p style="text-align: right;">Sanitation</p>



Phoenix Convention Center
Phoenix, AZ 85004
By: BCCU

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Volleyball Festival June 30 - July 3, 2021 Phoenix Convention Center - Lower Level

