



Fire Inspection, Testing & Maintenance Over-the-Counter Application (FITM)

THIS APPLICATION MUST BE SUBMITTED TO 150 S. 12th St.

Over the Counter permit to modify a Fire Protection system without plan review.

- Modification of a Fire Alarm System of 1-5 devices with programming only Base Fee: **\$300**
- Modification of an Automatic Sprinkler System of 1-20 sprinkler heads Base Fee: **\$150**

Fee = _____

Expedited Inspection (optional) + \$450 = _____

Total Permit Fee = _____

Payment and this application are **required** at time of submittal.

Upon pick up additional permit fee may be required.

Business Information			
FPSR Number			
Inspector Requiring Permit		Inspector Phone #:	
Description of Work			
Name of Facility			
Facility Address		Suite/Room #	
Owner of the Facility		Phone	
Contractor Name		Phone	
Contractor Email		ROC #	
Contact for Inspection		Phone	
Contact Email			

Permit applications may be submitted in person weekdays 8 am to 5 pm,
emailed to pfd.itm@phoenix.gov, or faxed to 602-495-7429.

For permit questions or to speak with a Fire Inspector please call: 602-262-6771
Phoenix Fire Department | Fire Prevention
150 South 12th Street Phoenix, AZ 85034



Credit Card Payment Form*

This form is provided for convenience only. Checks and cash are also accepted.

* Credit card payments can only be accepted via fax, postal mail or in person.

This form does NOT qualify as the permit application, a separate permit application must be submitted.

Use This Section for Public Records Requests Only

Address Researched:

Company Requesting Research:

APPLICATION INFO

What are you paying for?

Public Records Permit Event Inspection

Address of Business or Event

Name of Event (if applicable)

CREDIT CARD INFO

Credit Card Number (use dashes)

Amount to be Charged

Expiration Date

Billing Address and Zip Code

Cardholder Name

Phone Number

Other Instructions (i.e. fax/email receipt) – Please print clearly

Payment is due at the time of application submittal.

Credit card payments will not be accepted by email.

Credit card payments may be faxed to 602-495-7429, submitted in person weekdays
8:00 am to 5:00 pm or mailed.

For permit questions or to speak to a Fire Inspector call: 602-262-6771.

For more information see www.phoenix.gov/fire/prevention

Please note: This form will be destroyed once payment has been processed.