City of Phoenix
FIRE DEPARTMENT
FIRE PREVENTION SECTION

Outdoor Public Assembly Trained Crowd Managers Application

This form must be submitted with permit applications for outdoor assembly events with an <u>occupant load of 1,000 or more</u> *OR* outdoor events with an <u>area of more than 10,000 SQFT.</u>

Facility or Event Name	
Facility or Event Address	
Event Dates (*Start/Close)*	
Responsible Party Contact Name	
Responsible Party Contact Phone #	
Responsible Party Contact Email	

Trained Crowd Manager Type		
Security ☐	Event Staff ☐	Police/Public Safety ☐
Other ☐	List Other:_____	
Trained Crowd Manager Training		
Employer Program ** ☐	ICC/International Fire Chief Association ☐	IAVM (International Association of Venue Managers) ☐
Other ☐	List Other:_____	

** Additional information relating to the program may be requested during the plan review process

There must be <u>1</u> Trained Crowd Manager for <u>every 250 occupants</u> based on the venue's occupant load. Please use this 1 for every 250 person calculation* for the below fields. *Please note that once an official occupant load is calculated, the required number may change.*

If you are unaware of your established occupant load, then please leave blank and your plan review Inspector will calculate and provide this number once the plans are approved.

Occupant Load		Number of required Trained Crowd Control Managers	**STAFF USE ONLY** Verified Number Required
	Divide by 250 ⟹		