



# City of Phoenix

FIRE DEPARTMENT  
FIRE PREVENTION

## Flammable/Combustible Dispenser Change Out OTC Permit Application

### Flammable/Combustible Dispenser Change Out (F462)

Permit Fee \$300

Over the Counter (OTC) permits shall be obtained for the modification of flammable/combustible fuel dispensers at motor vehicle fueling sites. Permit is only applicable to dispenser change outs and does not include work conducted below sheer valves or to process piping/tanks/sumps.

*An inspection will be conducted and a green tag will only be issued once code compliance is verified.*

Operational Permit Applicant information			
Facility/Business Name			
Facility/Business Address			
Facility/Business Responsible Party Name	<i>Person or Business name who permit is to be issued to. Permits are not transferable.</i>		
Inspection and/or Onsite Contact Person	Name	Phone	Email
	Name	Phone	Email
Secondary Contact if Applicable	Name	Phone	Email

### Application Submission Options:

- Email to [pdf.applications@phoenix.gov](mailto:pdf.applications@phoenix.gov) (Do not email Credit Card information as Fire Prevention staff will make contact for payment after application review)
- Submitted in person weekdays 8 AM to 4 PM at the address below
- Postal Mail to the address below (You may include the [Credit Card Authorization form](#))
  - Fire Prevention  
150 S. 12th Street  
Phoenix, Arizona 85034
- Faxed to 602-495-7429 (You may include the [Credit Card Authorization form](#))

For questions, please contact Fire Prevention at 602-262-6771 or [pdf.prevention@phoenix.gov](mailto:pdf.prevention@phoenix.gov)