



City of Phoenix
S'EDAV VA'AKI MUSEUM

Interim Guidance for Curation of Collections at S'edav Va'aki Museum

November 9, 2023

S'edav Va'aki Museum (formerly Pueblo Grande Museum) is currently updating its *Archaeological Repository Guidelines* (revised August 2020).

- The changes below are effective immediately.
- Do not go back and redo a collection already prepared according to the August 2023 standards (e.g., don't remove labels from objects that were already labeled).
- Our team is here to help, please reach out to us with any questions!

In response to our institutional name change and to new guidance given by the Arizona State Museum we offer the following interim guidance.

Changes

1. Our Collections email changed to svmcollections@phoenix.gov
2. All of our PDF forms have been updated and are available on the [Museum's website](#).
3. The City Archaeology Office will be transitioning from PGM Numbers to SVM Numbers beginning 1/1/2024.
 - a. The acronyms will not be changed retroactively. If your number was issued on 12/31/2023 or before, please continue to use PGM as the number.
4. Collections no longer need to be directly labeled. None of them.
 - a. Please ensure that acid-free bag labels are with the correct bags.
 - b. Please continue to submit original bag labels with the collection.
5. Due to safety concerns, samples stored in acid (e.g., pollen washes) cannot be curated with the collection.
6. Most soil samples should be processed. If your research design or unique circumstances call for curating an unprocessed sample, please discuss it with our team.
7. Do not submit pre-project permits (dust/water, blue stake, engineering/construction autoCAD maps, etc.) for curation with the paper documents.

