



City of Phoenix
PARKS AND RECREATION DEPARTMENT

S'edav Va'aki Museum

Outreach Information

The museum offers an outreach program that provides a volunteer or staff person that comes to your site to provide a short presentation and/or craft activity on a variety of topics including the Ancestral Sonoran Desert People, pottery, petroglyphs, or desert plants and animals.

Program Cost: \$75.00 *

*An additional fee will be required for multiple programs exceeding one hour. If your location is more than 20 miles from the S'edav Va'aki Museum or in a location outside of the city Phoenix boundaries, a travel charge will be added.

Scheduling Information:

- Payment for the outreach must be made in advance of the scheduled program. We accept checks (payable to the *City of Phoenix*), cash, credit cards (in person only) and purchase orders. Purchase Orders must be either faxed or mailed to the museum. If payment is not received in advance, we reserve the right to cancel the program.
- Please notify us immediately to cancel or reschedule the outreach program.
- Remember to confirm your outreach program **1 week** prior to the scheduled program.
- You will be notified by a staff person if your outreach has been approved.

Booking Information:

To book a S'edav Va'aki Museum outreach program, please download the attached request form and e-mail it to svmeducation@phoenix.gov or mail it to the museum. Please note that this is a request only. All outreaches must be approved. A staff person will contact you regarding your request.

**S'edav Va'aki Museum ▪ 4619 East Washington Street ▪ Phoenix, AZ 85034
602-495-0901 ▪ 602-495-5645 (Fax) ▪ www.phoenix.gov/sedav-vaaki**



S'edav Va'aki Museum Outreach Request Form

Date(s) of Outreach: _____ Time: _____ am/pm

Organization _____

Address _____

City _____ State _____ Zip _____

Directions to the site: _____

On-Site Contact Person: _____

Phone: () _____ - _____ E-Mail: _____

Number of Participants: _____ Type of program: _____

*Special Considerations and/or needs: _____

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