

Parking Tenant List Verification

This form outlines all requirements for providing a Tenant List. For further information regarding Tenant Lists contact the Planning & Development Department at 200 West Washington Street, 2nd Floor, Counter 6, Phoenix, AZ 85003-1611 or call 602.262.7811.

The City of Phoenix Zoning Ordinance, Chapter 7, Section 702, specifies parking requirements for all tenants within a multi-tenant center. A tenant list, in the format prescribed below, will assist the city in determining if the required parking is being met. When submitting your tenant list, it **MUST** be signed by the LEASING MANAGEMENT OR PROPERTY OWNER to be valid.

TENANT LIST					
Name of Plaza:					
Address:					
Building #:					
Tenant or Suite # and/or Building # (Example)	Tenant Business Name (Example)	Use (i.e. retail, restaurant, office, medical, public assembly, etc.)	Gross Square Feet	Outdoor Dining Square Feet	
Suite 101	Smith's Shoes	Retail	1,800	0	
Suite 102	Food For You	Restaurant	2,000	500	
Suite 103	Generic, LLC	Office	1,500	0	
Total Square Feet of All Total Number of Parking Total Number of Access PARKING DATA PROV	g Spaces Provided: sible Spaces Provided: /IDED BY:		Data		
Property Owner Signature		Print Name	Date		
OR					
☐ LEASING MANAGE	MENT				
Name of Leasing Management Firm		Address, City, S	Address, City, State, Zip Code & Phone Number		
Representative Signature		Print Name	Date		

For more information or for a copy of this publication in an alternate format, contact Planning & Development at 602-262-7811 voice or TTY use 7-1-1.