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| ISSUE DATE | June 2009. Revised May 2010. |
| APPROVED: | Planning and Development Department Principal Planners |

POLICY

Planning and Development Department staff may complete a customer referral form for an accelerated Zoning Adjustment request hearing date, as can be accommodated by Arizona State public notice requirements. This form was created for use with projects qualifying for Adaptive Reuse projects that may require variances and/or use permit entitlements.

This policy applies to Tiers 1, 2, and 3 for structures permitted prior to 2000.

Tier 1: 5,000 sq. ft. maximum. This can include an addition to the existing building. The addition cannot exceed 50% of the square footage of the existing building and a combined total of 5,000 square feet.

Tier 2: Greater than 5,000 sq. ft. to 25,000 sq. ft.

Tier 3: Greater than 25,000 sq. ft. to 100,000 sq. ft. and Large Scale Commercial Retail as defined in the Zoning Ordinance “big box” (Mercantile Occupancy).