



Senate Bill 1598 (A.R.S. § 9-835(D)) passed by the Arizona Legislature in 2011 requires an Administrative Review of permit applications. A letter of Administrative Completeness or a Notice of Deficiency must be issued to the applicant during the Administrative Review Time Frame. This document serves as that notice. This checklist has been provided to assist the applicant in preparing a complete application. Only complete applications can be accepted for plan review.

Project Name: _____ Project Number(s): _____

Project Address: _____

Applicant Name: _____ Title: _____ Phone: _____

Administrative log-in reviewer shall check the ADM column as (Provided) or (Not provided)

REQUIRED INFORMATION:

ADM

- Three (3) sets of Monitoring Wells in Right-Of-Way plans. Plans shall be submitted on 24" X 36" sheets.
- One (1) copy of the revocable permit from Street Transportation or the revocable permit number shown on the cover sheet (Not required for Abandonments)
- A completed and signed Monitoring Wells in Right-Of-Way plan checklist
- A signed and sealed Professional Engineer's Cost Estimate for Abandonment of Monitoring Wells

Per the requirements of Senate Bill 1598, this permit application is:

- Accepted as Administratively Complete.
- Deficient, items marked above are required for plan acceptance.

Contact staff below for questions regarding the Administrative Log-In Review Screening.

Staff Signature: _____

Print Name: _____

Phone: _____ Date: _____

This Administrative Review is valid for 180 days from the date of acceptance. For additional information visit our website at www.phoenix.gov/pdd.