



Structure / Scenario		Outcome
1	New work proposed in the downtown Phoenix Corridor including awnings, lights, signs, and/or other minor encroachments. with appropriate variances needed, etc.	Street Transportation Department (STR) will consider a revocable permit with appropriate variances as needed. Metal grating at landscaping does not require a revocable permit. https://www.phoenix.gov/streets/special-permits
2	Installation of new bollards to protect out swinging doors, fences, and/or other minor encroachments	Planning and Development (PDD) will allow work in right of way if all other alternatives are exhausted. STR may consider a revocable permit on a case-by-case basis.
3	Door swings over the right of way	PDD approval is required with a code modification for International Building Code (IBC) Section 3202.2. A stipulation of the code modification shall include a requirement that a non-fixed element such as a planter be provided to direct the pedestrian route away from the door swing and applicable to exits that the route be clear so that they are not blocked by parked vehicles. No revocable permit is required by STR.
4	Pedestrian walkway bridges and pedestrian tunnels	STR will consider a revocable permit and review on a case-by-case basis.
5	Soil nails in the right of way	A revocable permit is required by STR. Refer to PDD's Soil Nail Shoring Plan Procedure (TRT 00825), Soil Nail Shoring Checklist (TRT 00820), and Soil Nail Indemnity Agreement (TRT 00821).
6	Groundwater monitoring wells	A revocable and public right-of-way permit is required by STR. Refer to PDD's Installation or Abandonment of Monitoring Wells in Right of Way Checklist (TRT 00112) for submittal requirements and Prelog Administrative Review – Monitoring Wells in Right of Way (TRT 00817) for application preparation.

For more information or for a copy of this publication in an alternate format, contact Planning & Development at (602) 262-7811 voice or 7-1-1 TTY.

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7	Green Stormwater Infrastructure (GSI) (bioswales, rainwater harvesting basins, curb openings, etc.)	PDD may require a grading & drainage or concrete permit depending on the design and installation. STR will require a maintenance agreement for standard features and a revocable permit is required for non-standard features. Requests will be reviewed on a case-by-case basis.
8	Existing structure, no proposed changes, built legally:	The structure can remain. Obtaining the revocable permit is not a prerequisite for issuance of permits for other work on the site.
9	Existing work, built legally that ends up in the right-of-way when the dedication of additional right-of-way was required:	The dedication should be an easement and not public ROW or the dedication should be jogged or reduced.- If the dedication cannot be jogged to accommodate the encroachment communication between PDD and STR should be initiated. A revocable permit may be required.
10	Existing work, including buildings and fences, no proposed changes, built illegally:	The structure must be removed or excess ROW abandoned and a building permit issued. No revocable permit will be issued to allow it to remain if ROW can't be abandoned.
11	Existing work to be modified, built legally, with no additional required dedications:	No modifications will be allowed except on a case-by-case basis. A revocable permit will be required by STR for additional site walls or fences that can jog a legally built site wall or fence back onto the site to improve the situation. If a new additional wall is acceptable, a building permit from PDD is required. Abandoning excess ROW should be considered. No modifications will be allowed to any portions of buildings in the ROW.
12	Existing work to be modified, built illegally:	The structure must be removed or excess ROW abandoned. No revocable permit will be issued to allow it to remain in the ROW.
13	Historic Preservation (HP) designation:	STR may consider a revocable permit, reviewing on a case-by-case basis for both legally and illegally built structures. PDD HP approval may be required.