

WHAT ARE THE FEES?

- Annual registration fee – \$600.
- Inspection fee – \$190 per hour.

FEE EXAMPLE

- Annual registration fee – \$600.
- Hourly inspection fee – \$190.
- Average time per inspection* – Two (2) hours.
- Minimum inspections per year* – Two (2).
- Total Cost* = \$1,360 per year

* Varies with customer's needs.

WHAT ABOUT PROJECTS THAT REQUIRE A PERMIT?

Most BMR customers also participate in the Annual Facilities Program (AFP). AFP provides plan review, inspections, and consultation for projects that require a permit.

Since the BMR is administered by AFP staff, the code consistency and team concept are very similar for both programs.

Non-AFP customers can utilize Planning & Development Department plan review process for obtaining a permit.

CONTACT US

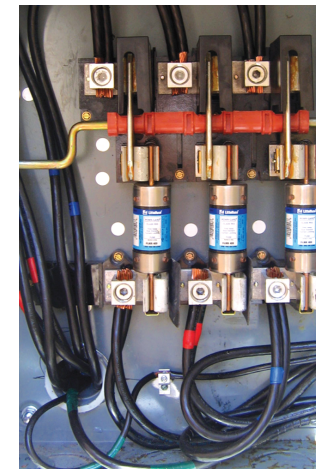
Please call 602-262-7501 or email BMR@phoenix.gov for any questions.

Please see the following link for further information:

phoenix.gov/pdd/services/inspections/building-maintenance-registration-program



PLANNING & DEVELOPMENT DEPARTMENT BUILDING MAINTENANCE REGISTRATION (BMR)



City of Phoenix

PLANNING & DEVELOPMENT DEPARTMENT

200 West Washington Street | Phoenix, AZ 85003
For more information or for a copy of this publication in an alternate format, contact Planning & Development at 602-262-7811 voice or TTY use 7-1-1.

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ABOUT THE PROGRAM

The Building Maintenance Registration (BMR) Program is a cost effective way for an organization to benefit from the building safety inspection services provided by Planning & Development Department.

The BMR Program is intended for electrical and plumbing / mechanical maintenance projects.

Structural maintenance or repairs are not part of the program because structural changes require a full plan or permit review. Additionally, structural changes typically represent the addition or removal of square footage.

INSPECTIONS

- The BMR Program is managed by The Annual Facilities Program (AFP) Electrical Inspections Field Supervisor.
- Most of the inspections are conducted by a combination inspector.
- A single combination inspector is a certified plan reviewer and provides consultation at an hourly rate; this reduces the cost and ensures code consistency.

TYPES OF MAINTENANCE PROJECTS

- Remove and replace lighting fixtures
- Remove and replace plumbing fixtures
- Remove and replace HVAC unit
- Add receptacle outlets to existing circuit
- Connect new process equipment
- Minor Electrical and HVAC

WHAT ARE THE QUALIFICATIONS REQUIREMENTS FOR A LICENSE HOLDER?

Must maintain one of the following:

ELECTRICAL

- ICC Commercial Electrical Inspector Certification or
- IAEL Commercial Electrical Inspector Certification or
- Arizona Licensed Contractor

PLUMBING

- ICC Commercial Plumbing Inspector Certification or
- IAPMO Plumbing Inspector Certification or
- City of Phoenix Journeyman Plumber's License or
- Arizona Licensed Contractor

MECHANICAL

- ICC Commercial Mechanical Inspector Certification or

- City of Phoenix Journeyman Mechanical's License or
- Arizona Licensed Contractor

HOW DOES IT WORK?

A building owner or property manager can elect to utilize in-house maintenance staff, or a licensed contractor as a license holder.

The license holder is responsible for work being completed in accordance with the Phoenix Building Construction Code, Section 118. The license holder is required keep records of all completed work and schedule periodic city inspections, at least every six months. Some facilities may require additional inspections, depending on the nature of the work.

HOW DO YOU REGISTER?

1. Complete the BMR Application, located at the following link:
phoenix.gov/pdds/ Documents/dsd_trt_pdf_00565.pdf
2. Submit the application to: Planning & Development Department Building Maintenance Program (BMR) 438 W. Adams Street Phoenix, AZ. 85003
3. Obtain a licensed contractor or a qualifying licensed holder.
4. Provide the annual fee payment.
5. Schedule an initial inspection of the facility, prior to beginning any work.