



PHOENIX – GUIDELINES TO START A BIKE TRAIN PROGRAM

Meet with the school

Gage interest in starting a Bike Train Program with School Administration first. Share with them the benefits and fun to be had by students if this program was started. Getting support from the administration level is a good way to sustain the program.

Reach out to other staff members to find out who supports biking and would be willing to help.

Implementation and sign-up

Once the interest level is determined, put together an outreach campaign for parents and students to take part in the Bike Train.

Work with the school to create a flier and an information packet about your Bike Train Program.

Create sign-up sheets for students and place them around the school.

Set a start date for the program so you have a group of students to start with.

Talk to other parents who are bike riders at the school to get them to join the cause.

Once you have the sign-up sheets, with the City of Phoenix School Safety Coordinator to create routes and route maps for the Bike Train.

Getting it off the ground

Advertise a “Kick-off” meeting for parent “Engineers”. Discuss the procedures and guidelines for the program that the school has created. Have the parents pick their routes. They also can advertise the program to other parents who might be interested.

Have a “Kick-off” assembly with students. Invite the Phoenix School Safety Coordinator, Bike Coordinator, Police and Fire staff to attend and provide safety information to students. Promote the Bike Train and when it will start. Also invite students to sign up if they hadn’t already.

For information, contact Donald Cross, Chief Engineering Technician – 602-534-2020

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